

CERTIFICATE *of* COURSE COMPLETION

Open Meetings Act

I, **BRITNI TURNER**, certify that I have completed a course of training on the Texas Open Meetings Act that satisfies the legal requirements of Government Code, Section 551.005.

Certificate is issued effective this 11th day of March, 2019.



NOTICE TO CERTIFICATE HOLDER: You are responsible for the safekeeping of this document as evidence that you have completed this open government training course. The Office of the Attorney General does not maintain a record of course completion for you and is unable to issue duplicate certificates. Government Code Section 551.005(c) requires the governmental body with which you serve to maintain this Certificate of Course Completion and make it available for public inspection.

Certificate No.: 19-26348;M

By: *[Signature]*
KATHLEEN LINDENZWEIG
County Clerk, Hunt County, TX

MAR 26 2019

at 12:02 y'clock P M
FILED FOR RECORD

#15,512(1)

CERTIFICATE *of* COURSE COMPLETION

Public Information Act

I, **BRITTNI TURNER**, certify that I have completed a course of training on the Texas Public Information Act that satisfies the legal requirements of Government Code, Section 552.012.

Certificate is issued effective this 11th day of March, 2019.



NOTICE TO CERTIFICATE HOLDER: You are responsible for the safekeeping of this document as evidence that you have completed this open government training course. The Office of the Attorney General does not maintain a record of course completion for you and is unable to issue duplicate certificates. Government Code Section 552.012(e) requires the governmental body with which you serve to maintain this Certificate of Course Completion and make it available for public inspection.

Certificate No.: 19-263486

JENNIFER LINDENZWEIG
County Clerk, Hunt County, TX
Jennifer Lindenzweig

MAR 26 2019

FILED FOR RECORD
at 12:22 of clock P M

15,516(1)

#15,516(2)

FILED FOR RECORD
at 12:02 o'clock P M

MAR 26 2019

JENNIFER LINDENWEIG
County Clerk, Hunt County, TX
By [Signature]

COUNTY JUDGES & COMMISSIONERS ASSOCIATION OF TEXAS

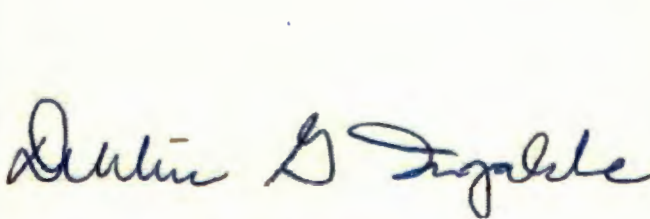
COMMISSIONERS EDUCATION CERTIFICATE OF COMPLETION

This is to certify that

Eric Evans
Hunt County Commissioner

*has successfully completed the continuing education
provisions of Article 81.0025 of the
Texas Local Government Code*

2018



Debbie Gonzales Ingalsbe, Chair
Commissioners Education Committee



Robert Johnston, President
County Judge and Commissioners
Association of Texas

**COUNTY JUDGES AND COMMISSIONERS
ASSOCIATION OF TEXAS**

**COMMISSIONERS COURT ADVANCED CURRICULUM
TRANSCRIPT**

Name: Hon. Eric Evans
County: Hunt County
Office: Commissioner

ID: 236461
Term: 1/1/2013 - 12/31/2020
Enrollment: 1/1/2013

Course ID	Course Title	Credits Earned	Date
Phase I		Required: 1	Credits Earned to Date: 1
1.001	Orientation Program	16	5/21/2013
Phase II		Required: 16	Credits Earned to Date: 6
2.001	County Judge	1	4/30/2013
2.002	County Commissioner	1	4/30/2013
2.003	County Clerk	0	
2.004	District Clerk	1	4/30/2013
2.005	County Treasurer	0	
2.006	County Tax Assessor-Collector	1	4/30/2013
2.007	County Sheriff	0	
2.008	County Attorney	0	
2.009	District Attorney	1	4/25/2014
2.010	Justice of the Peace	0	
2.011	Constable	0	
2.012	County Auditor	1	2/8/2017
2.013	County Health Authority	0	
2.014	Extension Service	0	
2.015	Juvenile Probation Officer	0	
2.016	Community Supervision and Corrections Department (CSCD)	0	
2.017	County Court at Law Judge	0	
2.018	District Judge	0	
Phase III		Required: 32	Credits Earned to Date: 14
3.001	Open Meetings Act	1	2/8/2017
3.002	Commissions & Committees	1	4/25/2014
3.003	Law Making	0	
3.004	Regulations & Legal Issues	0	

Print Date: 2/14/2019

If this report does not agree with your records, please call Administrative Assistant at (512) 482-0701 or (800) 733-0699 or cjca@allison-bass.com

COUNTY JUDGES AND COMMISSIONERS ASSOCIATION OF TEXAS

COMMISSIONERS COURT ADVANCED CURRICULUM TRANSCRIPT

3.005	Justice System	0	
3.006	Personnel Policies	1	4/25/2014
3.007	Civil Rights Issues	0	
3.008	Physical & Mental Health Issues	0	
3.009	Juvenile Justice System	0	
3.010	Building Better Relations	0	
3.011	Councils of Government	0	
3.012	Interlocal Agreements	0	
3.013	Working With the Legislature	0	
3.014	Specialized Districts	1	2/19/2015
3.015	Effective Meetings/Parliamentary Procedure	1	2/19/2015
3.016	County Roads	0	
3.017	Public Information Act	0	
3.018	Environmental Issues	1	4/30/2013
3.019	Subdivision Regulations	1	2/10/2017
4.001	Bonds & Certificates of Obligation	0	
4.002	Personnel Policy: Payroll	0	
4.003	County Investment Policies	0	
4.004	County Purchasing	1	2/10/2017
4.005	Purchasing Applications	0	
4.006	Fees and Revenues	0	
4.007	Basic Taxation	1	4/25/2014
4.008	County Tax Rate	0	
4.009	Financial Accounting Basics	0	
4.010	Financial Accounting: Investments	0	
4.011	Budgeting	1	2/18/2016
4.012	Personnel: County Retirement	0	
4.013	Risk Management: Safety Issues	1	2/19/2015
4.014	Ethics	1	4/25/2014
4.015	Records Management	0	
4.016	Leadership/Team Building	0	
4.017	Phones/Communications	0	

COUNTY JUDGES AND COMMISSIONERS
ASSOCIATION OF TEXAS

**COMMISSIONERS COURT ADVANCED CURRICULUM
TRANSCRIPT**

4.018	Terrorism Preventions	1	2/9/2017
4.019	Voting Machine Issues	0	
4.020	Negotiating Technology Contracts	0	
4.021	Strategic Planning	0	
4.022	Internet	1	4/25/2014
4.023	Grantseeking	0	
4.024	Redistricting	0	

CCAC Program Status

	Required	Earned	Status
Phase I	1	1	Completed
Phase II	16	6	10.00 Credits Needed
Phase III	32	14	18.00 Credits Needed
	49	21	

**COUNTY JUDGES & COMMISSIONERS
ASSOCIATION OF TEXAS
402 WEST 12TH STREET
AUSTIN, TEXAS 78701
800-733-0699
512-482-0701
512-480-0902 FAX
www.cjcat.org**



OFFICERS:

President
ROBERT JOHNSTON
Judge, Anderson County
703 North Mallard Street, Suite 101
Palestine, Texas 75801
(903) 723-7406
(903) 723-7494 – Fax

First Vice President
CHUCK STATLER
Commissioner, Taylor County
300 Oak Street, Suite 204
Abilene, Texas 79602
(325) 669-6266
(325) 674-1365 – Fax

Second Vice President
BEN ZELLER
Judge, Victoria County
101 N. Bridge Street, Room 102
Victoria, Texas 77901
(361) 575-4558
(361) 573-7585 – Fax

Past President
ALMA V. MORENO
Commissioner, San Patricio County
119 N. Atascosa Street
Mathis, Texas 78368
(361) 547-2132
(361) 547-0639 – Fax

EXECUTIVE BOARD:

North and East Texas
RICK BAILEY
Commissioner, Johnson County

South Texas
DEBBIE G. INGALSBE
Commissioner, Hays County

West Texas
TIM ADDISON
Commissioner, Yoakum County

GENERAL COUNSEL:

JAMES P. ALLISON
Allison, Bass & Magee, L.L.P.
402 W. 12th Street
Austin, Texas 78701
1-800-733-0699
(512) 482-0701
(512) 480-0902 – Fax
j.allison@allison-bass.com

EDUCATION COMMITTEE:

Chairman:
DEBBIE G. INGALSBE
Commissioner, Hays County
111 E. San Antonio Street, Suite 304
San Marcos, Texas 78666
(512) 393-2243
(512) 393-7718 – Fax

LEGISLATIVE COMMITTEE:

Chairman:
ROBERT JOHNSTON
Judge, Anderson County
703 North Mallard Street, Suite 101
Palestine, Texas 75801
(903) 723-7406
(903) 723-7494 – Fax

February 27, 2019

Dear County Commissioner:

Enclosed is a copy of your 2018 mandatory Continuing Education transcript. Our records show that you have completed the required 16-hour annual continuing education requirement as codified in Section 81.0025, Local Government Code; therefore, you will also find enclosed a **Certificate of Completion** confirming that you satisfied this requirement in 2018. This certificate is prepared from attendance records provided by the sponsors of approved continuing education programs.

Many of you are also progressing toward completion of the Commissioners Court Advanced Curriculum (CCAC) Program, a voluntary course of advanced training in county government. We expect to award several of these certificates at our annual conference in Galveston, Texas on October 7-10, 2019.

Your CCAC transcript is also attached and reflects CCAC courses attended through the end of 2018.* Courses in Phase II and III are offered annually at the V.G. Young Institute School for County Commissioners Courts Conference, the Regional Conferences, and the State Conference. Phase I may only be earned by completing the LBJ School seminar: Governing Texas Counties for Newly Elected Officials, and the next opportunity will be in 2021. If you participate in the CCAC program, you must meet the requirements of the program to earn the certificate of completion, as follows: LBJ School for Phase I, 16 credits in Phase II, and 32 credits in Phase III.

If you have any transcript discrepancies or if you have any questions about our continuing education program, please call our General Counsel at 1-800-733-0699. Thank you for your participation in our state association and congratulations on your educational achievement.

Sincerely,

Debbie G. Ingalsbe
*Chairman, County Judges and
Commissioners Association of
Texas*

Robert Johnston
*President, County Judges and
Commissioners Association of
Texas*

Enclosures

*If you have already completed the CCAC program, your transcript will not be included in this mailing.

**COUNTY JUDGES AND COMMISSIONERS
ASSOCIATION OF TEXAS**
County Commissioner Continuing Education Transcript
Reporting Period: 1/1/2018 - 12/31/2018

Hon. Eric Evans
Commissioner
Hunt County
PO Box 1097
Greenville, TX 75403-1097
Phone: (903) 408-4100
Fax: (903) 408-4285

ID:
236461
Term:
1/1/2018 - 12/31/2018

Date	Description	Earned Hours
1/1/2018	Excess hours carried forward from 2017	8.00
2/22/2018	V.G. Young Conference	16.00

Total Hours Earned: 24.00

**You have met your 2018 Commissioner Statutory Continuing Education requirement.
You will carry forward 8.00 hours to the next reporting period.**

See Statute: Section 81.0025 Continuing Education, Local Government Code

Because continuing education sponsors are not required by law to report attendance to the Association, this transcript may not be a complete list of continuing education hours earned by the commissioner for this calendar year.

#15,514(3)

FILED FOR RECORD
at 12:00 o'clock P M

MAR 26 2019

JENNIFER LINDENZWEIG
County Clerk, Hunt County, TX
By [Signature]

COUNTY JUDGES & COMMISSIONERS ASSOCIATION OF TEXAS

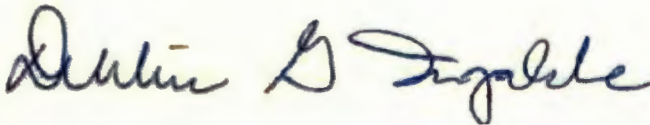
COMMISSIONERS EDUCATION CERTIFICATE OF COMPLETION

This is to certify that

Tod McMahan
Hunt County Commissioner

*has successfully completed the continuing education
provisions of Article 81.0025 of the
Texas Local Government Code*

2018



Debbie Gonzales Ingalsbe, Chair
Commissioners Education Committee



Robert Johnston, President
County Judge and Commissioners
Association of Texas

**COUNTY JUDGES AND COMMISSIONERS
ASSOCIATION OF TEXAS**

**COMMISSIONERS COURT ADVANCED CURRICULUM
TRANSCRIPT**

Name: Hon. Tod McMahan
County: Hunt County
Office: Commissioner

ID: 239446
Term: -
Enrollment: 1/1/2015

Course ID	Course Title	Credits Earned	Date
Phase I		Required: 1	Credits Earned to Date: 1
1.001	Orientation Program	16	1/16/2015
Phase II		Required: 16	Credits Earned to Date: 2
2.001	County Judge	0	
2.002	County Commissioner	0	
2.003	County Clerk	0	
2.004	District Clerk	0	
2.005	County Treasurer	0	
2.006	County Tax Assessor-Collector	0	
2.007	County Sheriff	1	2/18/2015
2.008	County Attorney	1	2/19/2015
2.009	District Attorney	0	
2.010	Justice of the Peace	0	
2.011	Constable	0	
2.012	County Auditor	0	
2.013	County Health Authority	0	
2.014	Extension Service	0	
2.015	Juvenile Probation Officer	0	
2.016	Community Supervision and Corrections Department (CSCD)	0	
2.017	County Court at Law Judge	0	
2.018	District Judge	0	
Phase III		Required: 32	Credits Earned to Date: 10
3.001	Open Meetings Act	1	2/8/2017
3.002	Commissions & Committees	0	
3.003	Law Making	0	
3.004	Regulations & Legal Issues	0	

Print Date: 2/14/2019

If this report does not agree with your records, please call Administrative Assistant at (512) 482-0701 or (800) 733-0699 or cjca@allison-bass.com

**COUNTY JUDGES AND COMMISSIONERS
ASSOCIATION OF TEXAS**

**COMMISSIONERS COURT ADVANCED CURRICULUM
TRANSCRIPT**

3.005	Justice System	0	
3.006	Personnel Policies	0	
3.007	Civil Rights Issues	0	
3.008	Physical & Mental Health Issues	0	
3.009	Juvenile Justice System	0	
3.010	Building Better Relations	0	
3.011	Councils of Government	0	
3.012	Interlocal Agreements	0	
3.013	Working With the Legislature	0	
3.014	Specialized Districts	0	
3.015	Effective Meetings/Parliamentary Procedure	1	2/18/2015
3.016	County Roads	0	
3.017	Public Information Act	0	
3.018	Environmental Issues	1	2/22/2018
3.019	Subdivision Regulations	1	2/10/2017
4.001	Bonds & Certificates of Obligation	0	
4.002	Personnel Policy: Payroll	0	
4.003	County Investment Policies	0	
4.004	County Purchasing	1	2/10/2017
4.005	Purchasing Applications	0	
4.006	Fees and Revenues	0	
4.007	Basic Taxation	0	
4.008	County Tax Rate	0	
4.009	Financial Accounting Basics	0	
4.010	Financial Accounting: Investments	0	
4.011	Budgeting	1	2/18/2016
4.012	Personnel: County Retirement	0	
4.013	Risk Management: Safety Issues	1	2/19/2015
4.014	Ethics	1	2/10/2017
4.015	Records Management	0	
4.016	Leadership/Team Building	0	
4.017	Phones/Communications	0	

COUNTY JUDGES AND COMMISSIONERS
ASSOCIATION OF TEXAS

**COMMISSIONERS COURT ADVANCED CURRICULUM
TRANSCRIPT**

4.018	Terrorism Preventions	1	2/9/2017
4.019	Voting Machine Issues	0	
4.020	Negotiating Technology Contracts	0	
4.021	Strategic Planning	0	
4.022	Internet	1	2/22/2018
4.023	Grantseeking	0	
4.024	Redistricting	0	

CCAC Program Status

	Required	Earned	Status
Phase I	1	1	Completed
Phase II	16	2	14.00 Credits Needed
Phase III	32	10	22.00 Credits Needed
	49	13	

**COUNTY JUDGES AND COMMISSIONERS
ASSOCIATION OF TEXAS**
County Commissioner Continuing Education Transcript
Reporting Period: 1/1/2018 - 12/31/2018

Hon. Tod McMahan
Commissioner
Hunt County
2507 Lee St Rm 107
Greenville, TX 75401-4245
Phone: (903) 408-4195
Fax: (903) 408-4298

ID:
239446
Term:
1/1/2018 - 12/31/2018

Date	Description	Earned Hours
1/1/2018	Excess hours carried forward from 2017	4.50
2/22/2018	V.G. Young Conference	20.00
Total Hours Earned: 24.50		

**You have met your 2018 Commissioner Statutory Continuing Education requirement.
You will carry forward 8.00 hours to the next reporting period.**

See Statute: Section 81.0025 Continuing Education, Local Government Code

Because continuing education sponsors are not required by law to report attendance to the Association, this transcript may not be a complete list of continuing education hours earned by the commissioner for this calendar year.

**COUNTY JUDGES & COMMISSIONERS
ASSOCIATION OF TEXAS
402 WEST 12TH STREET
AUSTIN, TEXAS 78701
800-733-0699
512-482-0701
512-480-0902 FAX
www.cjcat.org**



OFFICERS:

President
ROBERT JOHNSTON
Judge, Anderson County
703 North Mallard Street, Suite 101
Palestine, Texas 75801
(903) 723-7406
(903) 723-7494 – Fax

First Vice President
CHUCK STATLER
Commissioner, Taylor County
300 Oak Street, Suite 204
Abilene, Texas 79602
(325) 669-6266
(325) 674-1365 – Fax

Second Vice President
BEN ZELLER
Judge, Victoria County
101 N. Bridge Street, Room 102
Victoria, Texas 77901
(361) 575-4558
(361) 573-7585 – Fax

Past President
ALMA V. MORENO
Commissioner, San Patricio County
119 N. Atascosa Street
Mathis, Texas 78368
(361) 547-2132
(361) 547-0639 – Fax

EXECUTIVE BOARD:

North and East Texas
RICK BAILEY
Commissioner, Johnson County

South Texas
DEBBIE G. INGALSBE
Commissioner, Hays County

West Texas
TIM ADDISON
Commissioner, Yoakum County

GENERAL COUNSEL:

JAMES P. ALLISON
Allison, Bass & Magee, L.L.P.
402 W. 12th Street
Austin, Texas 78701
1-800-733-0699
(512) 482-0701
(512) 480-0902 – Fax
j.allison@allison-bass.com

EDUCATION COMMITTEE:

Chairman:
DEBBIE G. INGALSBE
Commissioner, Hays County
111 E. San Antonio Street, Suite 304
San Marcos, Texas 78666
(512) 393-2243
(512) 393-7718 – Fax

LEGISLATIVE COMMITTEE:

Chairman:
ROBERT JOHNSTON
Judge, Anderson County
703 North Mallard Street, Suite 101
Palestine, Texas 75801
(903) 723-7406
(903) 723-7494 – Fax

February 27, 2019

Dear County Commissioner:

Enclosed is a copy of your 2018 mandatory Continuing Education transcript. Our records show that you have completed the required 16-hour annual continuing education requirement as codified in Section 81.0025, Local Government Code; therefore, you will also find enclosed a **Certificate of Completion** confirming that you satisfied this requirement in 2018. This certificate is prepared from attendance records provided by the sponsors of approved continuing education programs.

Many of you are also progressing toward completion of the Commissioners Court Advanced Curriculum (CCAC) Program, a voluntary course of advanced training in county government. We expect to award several of these certificates at our annual conference in Galveston, Texas on October 7-10, 2019.

Your CCAC transcript is also attached and reflects CCAC courses attended through the end of 2018.* Courses in Phase II and III are offered annually at the V.G. Young Institute School for County Commissioners Courts Conference, the Regional Conferences, and the State Conference. Phase I may only be earned by completing the LBJ School seminar: Governing Texas Counties for Newly Elected Officials, and the next opportunity will be in 2021. If you participate in the CCAC program, you must meet the requirements of the program to earn the certificate of completion, as follows: LBJ School for Phase I, 16 credits in Phase II, and 32 credits in Phase III.

If you have any transcript discrepancies or if you have any questions about our continuing education program, please call our General Counsel at 1-800-733-0699. Thank you for your participation in our state association and congratulations on your educational achievement.

Sincerely,

Debbie G. Ingalsbe
*Chairman, County Judges and
Commissioners Association of
Texas*

Robert Johnston
*President, County Judges and
Commissioners Association of
Texas*

Enclosures

*If you have already completed the CCAC program, your transcript will not be included in this mailing.

15,516(4)

FILED FOR RECORD
at 12:00 o'clock P M

MAR 26 2019

JENNIFER LINDENWEIG
County Clerk, Hunt County, TX
By *Jennifer Lindenweig*

COUNTY JUDGES & COMMISSIONERS ASSOCIATION OF TEXAS

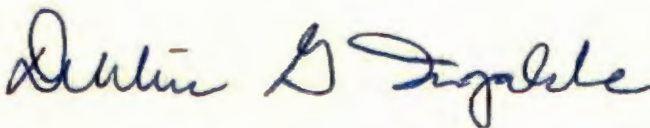
COMMISSIONERS EDUCATION CERTIFICATE OF COMPLETION

This is to certify that

Phillip A. Martin
Hunt County Commissioner

*has successfully completed the continuing education
provisions of Article 81.0025 of the
Texas Local Government Code*

2018



Debbie Gonzales Ingalsbe, Chair
Commissioners Education Committee



Robert Johnston, President
County Judge and Commissioners
Association of Texas

**COUNTY JUDGES AND COMMISSIONERS
ASSOCIATION OF TEXAS**

**COMMISSIONERS COURT ADVANCED CURRICULUM
TRANSCRIPT**

Name: Hon. Phillip A. Martin
County: Hunt County
Office: Commissioner

ID: 196251
Term: 1/1/2013 - 12/31/2020
Enrollment: 1/1/2013

Course ID	Course Title	Credits Earned	Date
Phase I		Required: 1	Credits Earned to Date: 1
1.001	Orientation Program	16	5/21/2013
Phase II		Required: 16	Credits Earned to Date: 15
2.001	County Judge	1	10/8/2003
2.002	County Commissioner	1	6/6/2002
2.003	County Clerk	1	7/9/2015
2.004	District Clerk	1	6/11/2003
2.005	County Treasurer	0	
2.006	County Tax Assessor-Collector	0	
2.007	County Sheriff	1	6/7/2001
2.008	County Attorney	1	6/7/2001
2.009	District Attorney	1	10/8/2003
2.010	Justice of the Peace	1	6/7/2001
2.011	Constable	1	10/8/2003
2.012	County Auditor	1	2/23/2006
2.013	County Health Authority	1	6/7/2001
2.014	Extension Service	1	6/10/2004
2.015	Juvenile Probation Officer	1	2/23/2006
2.016	Community Supervision and Corrections Department (CSCD)	0	
2.017	County Court at Law Judge	1	6/6/2002
2.018	District Judge	1	2/23/2006
Phase III		Required: 32	Credits Earned to Date: 37
3.001	Open Meetings Act	1	2/23/2006
3.002	Commissions & Committees	1	10/8/2003
3.003	Law Making	1	10/8/2003
3.004	Regulations & Legal Issues	0	

COUNTY JUDGES AND COMMISSIONERS ASSOCIATION OF TEXAS

COMMISSIONERS COURT ADVANCED CURRICULUM TRANSCRIPT

3.005	Justice System	1	6/6/2002
3.006	Personnel Policies	1	10/18/2001
3.007	Civil Rights Issues	1	10/8/2003
3.008	Physical & Mental Health Issues	1	7/30/2008
3.009	Juvenile Justice System	1	6/11/2003
3.010	Building Better Relations	1	6/6/2002
3.011	Councils of Government	1	6/6/2007
3.012	Interlocal Agreements	0	
3.013	Working With the Legislature	1	10/18/2001
3.014	Specialized Districts	1	10/8/2003
3.015	Effective Meetings/Parliamentary Procedure	1	7/30/2008
3.016	County Roads	1	2/17/2005
3.017	Public Information Act	1	2/23/2006
3.018	Environmental Issues	1	4/30/2013
3.019	Subdivision Regulations	1	2/10/2017
4.001	Bonds & Certificates of Obligation	1	4/30/2013
4.002	Personnel Policy: Payroll	1	6/10/2004
4.003	County Investment Policies	1	10/18/2001
4.004	County Purchasing	1	10/18/2001
4.005	Purchasing Applications	1	6/6/2002
4.006	Fees and Revenues	1	6/6/2002
4.007	Basic Taxation	1	2/20/2003
4.008	County Tax Rate	1	6/6/2007
4.009	Financial Accounting Basics	0	
4.010	Financial Accounting: Investments	1	6/7/2001
4.011	Budgeting	1	6/7/2001
4.012	Personnel: County Retirement	1	6/6/2007
4.013	Risk Management: Safety Issues	1	2/8/2001
4.014	Ethics	1	7/30/2008
4.015	Records Management	1	6/7/2001
4.016	Leadership/Team Building	0	
4.017	Phones/Communications	1	2/22/2018

COUNTY JUDGES AND COMMISSIONERS
ASSOCIATION OF TEXAS

**COMMISSIONERS COURT ADVANCED CURRICULUM
TRANSCRIPT**

4.018	Terrorism Preventions	1	2/9/2017
4.019	Voting Machine Issues	0	
4.020	Negotiating Technology Contracts	0	
4.021	Strategic Planning	1	6/7/2001
4.022	Internet	1	6/11/2003
4.023	Grantseeking	1	2/20/2003
4.024	Redistricting	1	2/8/2001

CCAC Program Status

	Required	Earned	Status
Phase I	1	1	Completed
Phase II	16	15	1.00 Credits Needed
Phase III	32	37	Completed
	49	53	

**COUNTY JUDGES AND COMMISSIONERS
ASSOCIATION OF TEXAS**
County Commissioner Continuing Education Transcript
Reporting Period: 1/1/2018 - 12/31/2018

Hon. Phillip A. Martin
Commissioner
Hunt County
PO Box 1097
Greenville, TX 75403-1097
Phone: (903) 408-4195
Fax: (903) 408-4298

ID:
196251
Term:
1/1/2018 - 12/31/2018

Date	Description	Earned Hours
1/1/2018	Excess hours carried forward from 2017	8.00
2/22/2018	V.G. Young Conference	14.00
12/6/2018	District 4 Conference	6.00
Total Hours Earned: 28.00		

**You have met your 2018 Commissioner Statutory Continuing Education requirement.
You will carry forward 8.00 hours to the next reporting period.**

See Statute: Section 81.0025 Continuing Education, Local Government Code

Because continuing education sponsors are not required by law to report attendance to the Association, this transcript may not be a complete list of continuing education hours earned by the commissioner for this calendar year.

COUNTY JUDGES & COMMISSIONERS
ASSOCIATION OF TEXAS
402 WEST 12TH STREET
AUSTIN, TEXAS 78701
800-733-0699
512-482-0701
512-480-0902 FAX
www.cjcat.org



OFFICERS:

President
ROBERT JOHNSTON
Judge, Anderson County
703 North Mallard Street, Suite 101
Palestine, Texas 75801
(903) 723-7406
(903) 723-7494 – Fax

First Vice President
CHUCK STATLER
Commissioner, Taylor County
300 Oak Street, Suite 204
Abilene, Texas 79602
(325) 669-6266
(325) 674-1365 – Fax

Second Vice President
BEN ZELLER
Judge, Victoria County
101 N. Bridge Street, Room 102
Victoria, Texas 77901
(361) 575-4558
(361) 573-7585 – Fax

Past President
ALMA V. MORENO
Commissioner, San Patricio County
119 N. Atascosa Street
Mathis, Texas 78368
(361) 547-2132
(361) 547-0639 – Fax

EXECUTIVE BOARD:

North and East Texas
RICK BAILEY
Commissioner, Johnson County

South Texas
DEBBIE G. INGALSBE
Commissioner, Hays County

West Texas
TIM ADDISON
Commissioner, Yoakum County

GENERAL COUNSEL:

JAMES P. ALLISON
Allison, Bass & Magee, L.L.P.
402 W. 12th Street
Austin, Texas 78701
1-800-733-0699
(512) 482-0701
(512) 480-0902 – Fax
j.allison@allison-bass.com

EDUCATION COMMITTEE:

Chairman:
DEBBIE G. INGALSBE
Commissioner, Hays County
111 E. San Antonio Street, Suite 304
San Marcos, Texas 78666
(512) 393-2243
(512) 393-7718 – Fax

LEGISLATIVE COMMITTEE:

Chairman:
ROBERT JOHNSTON
Judge, Anderson County
703 North Mallard Street, Suite 101
Palestine, Texas 75801
(903) 723-7406
(903) 723-7494 – Fax

February 27, 2019

Dear County Commissioner:

Enclosed is a copy of your 2018 mandatory Continuing Education transcript. Our records show that you have completed the required 16-hour annual continuing education requirement as codified in Section 81.0025, Local Government Code; therefore, you will also find enclosed a **Certificate of Completion** confirming that you satisfied this requirement in 2018. This certificate is prepared from attendance records provided by the sponsors of approved continuing education programs.

Many of you are also progressing toward completion of the Commissioners Court Advanced Curriculum (CCAC) Program, a voluntary course of advanced training in county government. We expect to award several of these certificates at our annual conference in Galveston, Texas on October 7-10, 2019.

Your CCAC transcript is also attached and reflects CCAC courses attended through the end of 2018.* Courses in Phase II and III are offered annually at the V.G. Young Institute School for County Commissioners Courts Conference, the Regional Conferences, and the State Conference. Phase I may only be earned by completing the LBJ School seminar: Governing Texas Counties for Newly Elected Officials, and the next opportunity will be in 2021. If you participate in the CCAC program, you must meet the requirements of the program to earn the certificate of completion, as follows: LBJ School for Phase I, 16 credits in Phase II, and 32 credits in Phase III.

If you have any transcript discrepancies or if you have any questions about our continuing education program, please call our General Counsel at 1-800-733-0699. Thank you for your participation in our state association and congratulations on your educational achievement.

Sincerely,

Debbie G. Ingalsbe
*Chairman, County Judges and
Commissioners Association of
Texas*

Robert Johnston
*President, County Judges and
Commissioners Association of
Texas*

Enclosures

*If you have already completed the CCAC program, your transcript will not be included in this mailing.

15,516 (5)

FILED FOR RECORD
at 12:00 o'clock P M

MAR 26 2019

JENNIFER LINDENZWEIG
County Clerk, Hunt County TX
By *[Signature]*

COUNTY JUDGES & COMMISSIONERS ASSOCIATION OF TEXAS

COMMISSIONERS EDUCATION CERTIFICATE OF COMPLETION

This is to certify that

Jim B. Latham
Hunt County Commissioner

*has successfully completed the continuing education
provisions of Article 81.0025 of the
Texas Local Government Code*

2018

[Signature: Debbie Gonzales Ingalsbe] *[Signature: Robert Johnston]*

Debbie Gonzales Ingalsbe, Chair
Commissioners Education Committee

Robert Johnston, President
County Judge and Commissioners
Association of Texas

**COUNTY JUDGES AND COMMISSIONERS
ASSOCIATION OF TEXAS**
County Commissioner Continuing Education Transcript
Reporting Period: 1/1/2018 - 12/31/2018

Hon. Jim B. Latham
Commissioner
Hunt County
PO Box 1097
Greenville, TX 75403-1097
Phone: (903) 450-7714
Fax: (903) 408-4298

ID:
204851
Term:
1/1/2018 - 12/31/2018

Date	Description	Earned Hours
1/1/2018	Excess hours carried forward from 2017	8.00
2/22/2018	V.G. Young Conference	12.00
Total Hours Earned: 20.00		

**You have met your 2018 Commissioner Statutory Continuing Education requirement.
You will carry forward 4.00 hours to the next reporting period.**

See Statute: Section 81.0025 Continuing Education, Local Government Code

Because continuing education sponsors are not required by law to report attendance to the Association, this transcript may not be a complete list of continuing education hours earned by the commissioner for this calendar year.

COUNTY JUDGES & COMMISSIONERS
ASSOCIATION OF TEXAS
402 WEST 12TH STREET
AUSTIN, TEXAS 78701
800-733-0699
512-482-0701
512-480-0902 FAX
www.cjcat.org



OFFICERS:

President
ROBERT JOHNSTON
Judge, Anderson County
703 North Mallard Street, Suite 101
Palestine, Texas 75801
(903) 723-7406
(903) 723-7494 – Fax

First Vice President
CHUCK STATLER
Commissioner, Taylor County
300 Oak Street, Suite 204
Abilene, Texas 79602
(325) 669-6266
(325) 674-1365 – Fax

Second Vice President
BEN ZELLER
Judge, Victoria County
101 N. Bridge Street, Room 102
Victoria, Texas 77901
(361) 575-4558
(361) 573-7585 – Fax

Past President
ALMA V. MORENO
Commissioner, San Patricio County
119 N. Atascosa Street
Mathis, Texas 78368
(361) 547-2132
(361) 547-0639 – Fax

EXECUTIVE BOARD:

North and East Texas
RICK BAILEY
Commissioner, Johnson County

South Texas
DEBBIE G. INGALSBE
Commissioner, Hays County

West Texas
TIM ADDISON
Commissioner, Yoakum County

GENERAL COUNSEL:

JAMES P. ALLISON
Allison, Bass & Magee, L.L.P.
402 W. 12th Street
Austin, Texas 78701
1-800-733-0699
(512) 482-0701
(512) 480-0902 – Fax
j.allison@allison-bass.com

EDUCATION COMMITTEE:

Chairman:
DEBBIE G. INGALSBE
Commissioner, Hays County
111 E. San Antonio Street, Suite 304
San Marcos, Texas 78666
(512) 393-2243
(512) 393-7718 – Fax

LEGISLATIVE COMMITTEE:

Chairman:
ROBERT JOHNSTON
Judge, Anderson County
703 North Mallard Street, Suite 101
Palestine, Texas 75801
(903) 723-7406
(903) 723-7494 – Fax

February 27, 2019

Dear County Commissioner:

Enclosed is a copy of your 2018 mandatory Continuing Education transcript. Our records show that you have completed the required 16-hour annual continuing education requirement as codified in Section 81.0025, Local Government Code; therefore, you will also find enclosed a **Certificate of Completion** confirming that you satisfied this requirement in 2018. This certificate is prepared from attendance records provided by the sponsors of approved continuing education programs.

Many of you are also progressing toward completion of the Commissioners Court Advanced Curriculum (CCAC) Program, a voluntary course of advanced training in county government. We expect to award several of these certificates at our annual conference in Galveston, Texas on October 7-10, 2019.

Your CCAC transcript is also attached and reflects CCAC courses attended through the end of 2018.* Courses in Phase II and III are offered annually at the V.G. Young Institute School for County Commissioners Courts Conference, the Regional Conferences, and the State Conference. Phase I may only be earned by completing the LBJ School seminar: Governing Texas Counties for Newly Elected Officials, and the next opportunity will be in 2021. If you participate in the CCAC program, you must meet the requirements of the program to earn the certificate of completion, as follows: LBJ School for Phase I, 16 credits in Phase II, and 32 credits in Phase III.

If you have any transcript discrepancies or if you have any questions about our continuing education program, please call our General Counsel at 1-800-733-0699. Thank you for your participation in our state association and congratulations on your educational achievement.

Sincerely,

Debbie G. Ingalsbe
*Chairman, County Judges and
Commissioners Association of
Texas*

Robert Johnston
*President, County Judges and
Commissioners Association of
Texas*

Enclosures

*If you have already completed the CCAC program, your transcript will not be included in this mailing.

#15,514 (6)

Session	Title	Time	CE	Mark if attended
Tuesday, February 19, 2019				
Early Bird Session	County Budgeting 101	8:00-11:30 a.m.	4.0	<input type="radio"/>
Opening General Session	Keynote Address: Make A Difference - Bill Sarpalius	1:10-2:00 p.m.	1.0	<input checked="" type="radio"/>
	Eye of the Storm: Rebuild Texas Report	2:00-2:50 p.m.	1.0	<input checked="" type="radio"/>
CCAC Phase 2	2.014 Extension Service*	3:20-4:10 p.m.	1.0	<input type="radio"/>
	2.001 County Judge	4:15-5:05 p.m.	1.0	<input type="radio"/>
CCAC Phase 3	3.009 Juvenile Justice Systems	3:20-4:10 p.m.	1.0	<input type="radio"/>
	4.001 Bonds and Certificates of Obligation	4:15-5:05 p.m.	1.0	<input type="radio"/>
Water Issues	Erosion Control	3:20-4:10 p.m.	1.0	<input checked="" type="radio"/>
	Water Quality Issues with Flooded Water Wells	4:15-5:05 p.m.	1.0	<input checked="" type="radio"/>
CCLA Alumni Session	Dealing with Multiple Generations in the Workplace	3:20-5:05 p.m.	2.0	<input type="radio"/>
Wednesday, February 20, 2019				
General Session	Legislative Update	8:00-8:50 a.m.	1.0	<input checked="" type="radio"/>
	3.004 Regulations and Legal Issues: County Landfill and Waste	8:50-9:40 a.m.	1.0	<input checked="" type="radio"/>
	3.005 Justice Systems: Mental Health in County Jails	10:10-11:00 a.m.	1.0	<input checked="" type="radio"/>
	3.015 Effective Meetings	11:00-11:50 a.m.	1.0	<input checked="" type="radio"/>
CCAC Phase 2	2.007 County Sheriff	1:15-2:05 p.m.	1.0	<input type="radio"/>
	2.008 County Attorney	2:05-2:55 p.m.	1.0	<input type="radio"/>
	2.012 County Auditor	3:20-4:10 p.m.	1.0	<input type="radio"/>
	2.002 County Commissioner	4:10-5:00 p.m.	1.0	<input type="radio"/>
Commissioner Session	TxDOT Updates	1:15-2:05 p.m.	1.0	<input checked="" type="radio"/>
	Design and Operation of Culverts	2:05-2:55 p.m.	1.0	<input checked="" type="radio"/>
	Rural Traffic Incident Management	3:20-4:10 p.m.	1.0	<input checked="" type="radio"/>
	Opening, Closing, and Vacating County Roads	4:10-5:00 p.m.	1.0	<input checked="" type="radio"/>
Community and Economic Development	Risk Communication for Community Planning	1:15-2:05 p.m.	1.0	<input type="radio"/>
	Ready Communities	2:05-2:55 p.m.	1.0	<input type="radio"/>
	Ready Business	3:20-4:10 p.m.	1.0	<input type="radio"/>
	Regional Resources for Community Development	4:10-5:00 p.m.	1.0	<input type="radio"/>
Thursday, February 21, 2019				
CCAC Phase 2	2.013 County Health Officer	8:20-9:15 a.m.	1.0	<input type="radio"/>
	2.015 Juvenile Probation Officer	9:20-10:10 a.m.	1.0	<input type="radio"/>
CCAC Phase 3	4.003 County Investment Policies	8:20-9:15 a.m.	1.0	<input checked="" type="radio"/>
	4.010 Financial Accounting Investments	9:20-10:10 a.m.	1.0	<input checked="" type="radio"/>
Judges & Comm. Admin Training	Sexual Harassment in Light of #MeToo Movement	8:20-9:15 a.m.	1.0	<input type="radio"/>
	How to Investigate an Internal Complaint Without a Hint of Retaliation	9:20-10:10 a.m.	1.0	<input type="radio"/>
General Session	2020 Census	10:20-11:10 a.m.	1.0	<input checked="" type="radio"/>
	3.010 Building Better Relations: Elevating Trust in Local Government	11:10 a.m.-12:00 p.m.	1.0	<input checked="" type="radio"/>
20 Total CE Hours Available			Total	16

I,

E	R	I	C																
---	---	---	---	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

A

 FIRST NAME MI

E	V	A	N	S															
---	---	---	---	---	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

 LAST NAME

**PARTICIPANT
COPY**

hereby certify my attendance at each of the sessions as indicated above.

Signature:

County:

Hunt

I am a ... County Judge County Commissioner Other
 Precinct: 1 2 3 4

FILED FOR RECORD
at 10:00 o'clock P M
MAR 26 2019

Return to registration desk by noon on Thursday, February 21, 2019 or mail by March 1, 2019 to:
 V.G. Young Institute of County Government
 2137 TAMU
 College Station, TX 77843-2137

By:
 JENNIFER LINDENZWEIG
 County Clerk, Hunt County, TX

#15,516(7)

Session	Title	Time	CE	Mark if attended
Tuesday, February 19, 2019				
Early Bird Session	County Budgeting 101	8:00-11:30 a.m.	4.0	<input checked="" type="radio"/>
Opening General Session	Keynote Address: Make A Difference - Bill Sarpalius	1:10-2:00 p.m.	1.0	<input checked="" type="radio"/>
	Eye of the Storm: Rebuild Texas Report	2:00-2:50 p.m.	1.0	<input checked="" type="radio"/>
CCAC Phase 2	2.014 Extension Service	3:20-4:10 p.m.	1.0	<input type="radio"/>
	2.001 County Judge	4:15-5:05 p.m.	1.0	<input type="radio"/>
CCAC Phase 3	3.009 Juvenile Justice Systems	3:20-4:10 p.m.	1.0	<input type="radio"/>
	4.001 Bonds and Certificates of Obligation	4:15-5:05 p.m.	1.0	<input type="radio"/>
Water Issues	Erosion Control	3:20-4:10 p.m.	1.0	<input checked="" type="radio"/>
	Water Quality Issues with Flooded Water Wells	4:15-5:05 p.m.	1.0	<input checked="" type="radio"/>
CCLA Alumni Session	Dealing with Multiple Generations in the Workplace	3:20-5:05 p.m.	2.0	<input type="radio"/>
Wednesday, February 20, 2019				
General Session	Legislative Update	8:00-8:50 a.m.	1.0	<input checked="" type="radio"/>
	3.004 Regulations and Legal Issues: County Landfill and Waste	8:50-9:40 a.m.	1.0	<input checked="" type="radio"/>
	3.005 Justice Systems: Mental Health in County Jails	10:10-11:00 a.m.	1.0	<input checked="" type="radio"/>
	3.015 Effective Meetings	11:00-11:50 a.m.	1.0	<input checked="" type="radio"/>
CCAC Phase 2	2.007 County Sheriff	1:15-2:05 p.m.	1.0	<input type="radio"/>
	2.008 County Attorney	2:05-2:55 p.m.	1.0	<input type="radio"/>
	2.012 County Auditor	3:20-4:10 p.m.	1.0	<input type="radio"/>
	2.002 County Commissioner	4:10-5:00 p.m.	1.0	<input type="radio"/>
Commissioner Session	TxDOT Updates	1:15-2:05 p.m.	1.0	<input checked="" type="radio"/>
	Design and Operation of Culverts	2:05-2:55 p.m.	1.0	<input checked="" type="radio"/>
	Rural Traffic Incident Management	3:20-4:10 p.m.	1.0	<input checked="" type="radio"/>
	Opening, Closing, and Vacating County Roads	4:10-5:00 p.m.	1.0	<input checked="" type="radio"/>
Community and Economic Development	Risk Communication for Community Planning	1:15-2:05 p.m.	1.0	<input type="radio"/>
	Ready Communities	2:05-2:55 p.m.	1.0	<input type="radio"/>
	Ready Business	3:20-4:10 p.m.	1.0	<input type="radio"/>
	Regional Resources for Community Development	4:10-5:00 p.m.	1.0	<input type="radio"/>
Thursday, February 21, 2019				
CCAC Phase 2	2.013 County Health Officer	8:20-9:15 a.m.	1.0	<input type="radio"/>
	2.015 Juvenile Probation Officer	9:20-10:10 a.m.	1.0	<input type="radio"/>
CCAC Phase 3	4.003 County Investment Policies	8:20-9:15 a.m.	1.0	<input type="radio"/>
	4.010 Financial Accounting Investments	9:20-10:10 a.m.	1.0	<input type="radio"/>
Judges & Comm. Admin Training	Sexual Harassment in Light of #MeToo Movement	8:20-9:15 a.m.	1.0	<input checked="" type="radio"/>
	How to Investigate an Internal Complaint Without a Hint of Retaliation	9:20-10:10 a.m.	1.0	<input type="radio"/>
General Session	2020 Census	10:20-11:10 a.m.	1.0	<input type="radio"/>
	3.010 Building Better Relations: Elevating Trust in Local Government	11:10 a.m.-12:00 p.m.	1.0	<input type="radio"/>
20 Total CE Hours Available			Total	17

I, RANDY J
FIRST NAME MI
STRAIT
LAST NAME

**PARTICIPANT
COPY**

hereby certify my attendance at each of the sessions as indicated above.

Signature: Randy J. Strait

County: HUNT

I am a ... County Judge County Commissioner Other
Precinct: 1 2 3 4

FILED FOR RECORD
at 10:00 o'clock P M
MAR 26 2019
JENNIFER LINDENZWEIG
County Clerk, Hunt County, TX
By [Signature]

Return to registration desk by noon on Thursday, February 21, 2019 or mail by March 1, 2019
V.G. Young Institute of County Government
2137 TAMU
College Station, TX 77843-2137

Session	#15,514(8) Title	Time	CE	Mark if attended
Tuesday, February 19, 2019				
Early Bird Session	County Budgeting 101	8:00-11:30 a.m.	4.0	<input checked="" type="radio"/>
Opening General Session	Keynote Address: Make A Difference - Bill Sarpalius	1:10-2:00 p.m.	1.0	<input checked="" type="radio"/>
	Eye of the Storm: Rebuild Texas Report	2:00-2:50 p.m.	1.0	<input checked="" type="radio"/>
CCAC Phase 2	2.014 Extension Service	3:20-4:10 p.m.	1.0	<input type="radio"/>
	2.001 County Judge	4:15-5:05 p.m.	1.0	<input type="radio"/>
CCAC Phase 3	3.009 Juvenile Justice Systems	3:20-4:10 p.m.	1.0	<input checked="" type="radio"/>
	4.001 Bonds and Certificates of Obligation	4:15-5:05 p.m.	1.0	<input checked="" type="radio"/>
Water Issues	Erosion Control	3:20-4:10 p.m.	1.0	<input type="radio"/>
	Water Quality Issues with Flooded Water Wells	4:15-5:05 p.m.	1.0	<input type="radio"/>
CCLA Alumni Session	Dealing with Multiple Generations in the Workplace	3:20-5:05 p.m.	2.0	<input type="radio"/>
Wednesday, February 20, 2019				
General Session	Legislative Update	8:00-8:50 a.m.	1.0	<input checked="" type="radio"/>
	3.004 Regulations and Legal Issues: County Landfill and Waste	8:50-9:40 a.m.	1.0	<input checked="" type="radio"/>
	3.005 Justice Systems: Mental Health in County Jails	10:10-11:00 a.m.	1.0	<input checked="" type="radio"/>
	3.015 Effective Meetings	11:00-11:50 a.m.	1.0	<input checked="" type="radio"/>
CCAC Phase 2	2.007 County Sheriff	1:15-2:05 p.m.	1.0	<input type="radio"/>
	2.008 County Attorney	2:05-2:55 p.m.	1.0	<input type="radio"/>
	2.012 County Auditor	3:20-4:10 p.m.	1.0	<input type="radio"/>
	2.002 County Commissioner	4:10-5:00 p.m.	1.0	<input type="radio"/>
Commissioner Session	TxDOT Updates	1:15-2:05 p.m.	1.0	<input checked="" type="radio"/>
	Design and Operation of Culverts	2:05-2:55 p.m.	1.0	<input checked="" type="radio"/>
	Rural Traffic Incident Management	3:20-4:10 p.m.	1.0	<input checked="" type="radio"/>
	Opening, Closing, and Vacating County Roads	4:10-5:00 p.m.	1.0	<input checked="" type="radio"/>
Community and Economic Development	Risk Communication for Community Planning	1:15-2:05 p.m.	1.0	<input type="radio"/>
	Ready Communities	2:05-2:55 p.m.	1.0	<input type="radio"/>
	Ready Business	3:20-4:10 p.m.	1.0	<input type="radio"/>
	Regional Resources for Community Development	4:10-5:00 p.m.	1.0	<input type="radio"/>
Thursday, February 21, 2019				
CCAC Phase 2	2.013 County Health Officer	8:20-9:15 a.m.	1.0	<input type="radio"/>
	2.015 Juvenile Probation Officer	9:20-10:10 a.m.	1.0	<input type="radio"/>
CCAC Phase 3	4.003 County Investment Policies	8:20-9:15 a.m.	1.0	<input checked="" type="radio"/>
	4.010 Financial Accounting Investments	9:20-10:10 a.m.	1.0	<input type="radio"/>
Judges & Comm. Admin Training	Sexual Harassment in Light of #MeToo Movement	8:20-9:15 a.m.	1.0	<input type="radio"/>
	How to Investigate an Internal Complaint Without a Hint of Retaliation	9:20-10:10 a.m.	1.0	<input type="radio"/>
General Session	2020 Census	10:20-11:10 a.m.	1.0	<input type="radio"/>
	3.010 Building Better Relations: Elevating Trust in Local Government	11:10 a.m.-12:00 p.m.	1.0	<input type="radio"/>
20 Total CE Hours Available			Total	17

I, PHILLIP A
FIRST NAME MI
MARTIN
LAST NAME

**PARTICIPANT
COPY**

hereby certify my attendance at each of the sessions as indicated above.

Signature: Phillip A. Martin County: Hunt

I am a ... County Judge County Commissioner Other
Precinct: 1 2 3 4

Return to registration desk by noon on Thursday, February 21, 2019 or mail by March 1, 2019
V.G. Young Institute of County Government
2137 TAMU
College Station, TX 77843-2137

FILED FOR RECORD
at 12:00 o'clock P
MAR 26 2019
JENNIFER LINDENZWEIG
County Clerk, Hunt County, TX
By JL

15,512(9)

Session	Title	Time	CE	Mark if attended
Tuesday, February 19, 2019				
Early Bird Session	County Budgeting 101	8:00-11:30 a.m.	4.0	<input checked="" type="radio"/>
Opening General Session	Keynote Address: Make A Difference - Bill Sarpalus	1:10-2:00 p.m.	1.0	<input checked="" type="radio"/>
	Eye of the Storm: Rebuild Texas Report	2:00-2:50 p.m.	1.0	<input checked="" type="radio"/>
CCAC Phase 2	2.014 Extension Service	3:20-4:10 p.m.	1.0	<input type="radio"/>
	2.001 County Judge	4:15-5:05 p.m.	1.0	<input type="radio"/>
CCAC Phase 3	3.009 Juvenile Justice Systems	3:20-4:10 p.m.	1.0	<input type="radio"/>
	4.001 Bonds and Certificates of Obligation	4:15-5:05 p.m.	1.0	<input type="radio"/>
Water Issues	Erosion Control	3:20-4:10 p.m.	1.0	<input checked="" type="radio"/>
	Water Quality Issues with Flooded Water Wells	4:15-5:05 p.m.	1.0	<input checked="" type="radio"/>
CCLA Alumni Session	Dealing with Multiple Generations in the Workplace	3:20-5:05 p.m.	2.0	<input type="radio"/>
Wednesday, February 20, 2019				
General Session	Legislative Update	8:00-8:50 a.m.	1.0	<input checked="" type="radio"/>
	3.004 Regulations and Legal Issues: County Landfill and Waste	8:50-9:40 a.m.	1.0	<input checked="" type="radio"/>
	3.005 Justice Systems: Mental Health in County Jails	10:10-11:00 a.m.	1.0	<input checked="" type="radio"/>
	3.015 Effective Meetings	11:00-11:50 a.m.	1.0	<input checked="" type="radio"/>
CCAC Phase 2	2.007 County Sheriff	1:15-2:05 p.m.	1.0	<input type="radio"/>
	2.008 County Attorney	2:05-2:55 p.m.	1.0	<input type="radio"/>
	2.012 County Auditor	3:20-4:10 p.m.	1.0	<input type="radio"/>
	2.002 County Commissioner	4:10-5:00 p.m.	1.0	<input checked="" type="radio"/>
Commissioner Session	TxDOT Updates	1:15-2:05 p.m.	1.0	<input checked="" type="radio"/>
	Design and Operation of Culverts	2:05-2:55 p.m.	1.0	<input checked="" type="radio"/>
	Rural Traffic Incident Management	3:20-4:10 p.m.	1.0	<input checked="" type="radio"/>
	Opening, Closing, and Vacating County Roads	4:10-5:00 p.m.	1.0	<input type="radio"/>
Community and Economic Development	Risk Communication for Community Planning	1:15-2:05 p.m.	1.0	<input type="radio"/>
	Ready Communities	2:05-2:55 p.m.	1.0	<input type="radio"/>
	Ready Business	3:20-4:10 p.m.	1.0	<input type="radio"/>
	Regional Resources for Community Development	4:10-5:00 p.m.	1.0	<input type="radio"/>
Thursday, February 21, 2019				
CCAC Phase 2	2.013 County Health Officer	8:20-9:15 a.m.	1.0	<input type="radio"/>
	2.015 Juvenile Probation Officer	9:20-10:10 a.m.	1.0	<input type="radio"/>
CCAC Phase 3	4.003 County Investment Policies	8:20-9:15 a.m.	1.0	<input checked="" type="radio"/>
	4.010 Financial Accounting Investments	9:20-10:10 a.m.	1.0	<input checked="" type="radio"/>
Judges & Comm. Admin Training	Sexual Harassment in Light of #MeToo Movement	8:20-9:15 a.m.	1.0	<input type="radio"/>
	How to Investigate an Internal Complaint Without a Hint of Retaliation	9:20-10:10 a.m.	1.0	<input type="radio"/>
General Session	2020 Census	10:20-11:10 a.m.	1.0	<input checked="" type="radio"/>
	3.010 Building Better Relations: Elevating Trust in Local Government	11:10 a.m.-12:00 p.m.	1.0	<input checked="" type="radio"/>
20 Total CE Hours Available			Total	20

I, STEVEN M
 FIRST NAME MI
HARRISON
 LAST NAME

**PARTICIPANT
COPY**

hereby certify my attendance at each of the sessions as indicated above.

Signature: [Signature]

County: HUNT

I am a ... County Judge County Commissioner Other
 Precinct: 1 2 3 4

FILED FOR RECORD
 at 12:00 o'clock P M

Return to registration desk by noon on Thursday, February 21, 2019 or mail by March 1, 2019 to:

V.G. Young Institute of County Government
 2137 TAMU
 College Station, TX 77843-2137

MAR 26 2019
 JENNIFER LINDENZWEIG
 County Clerk, Hunt County, TX
 By [Signature]

15,514 (10)

FILED FOR RECORD
at 12:00 o'clock P M

INTERLOCAL COOPERATION CONTRACT

THE STATE OF TEXAS
COUNTY OF HAYS

MAR 26 2019
JENNIFER LINDENZWEIG
County Clerk, Hunt County, TX
By *J. Lindenzweig*

This Interlocal Cooperation Contract (this "Contract") is entered into by and between the Contracting Parties shown below pursuant to authority granted in and in compliance with the *Interlocal Cooperation Act, Chapter 791, Texas Government Code*.

I. Contracting Parties

The Receiving Party: **Texas State University ("Texas State")** an institution of higher education and agency of the State of Texas.

*Texas School Safety Center
415 N. Guadalupe, #164
San Marcos, Texas 78666*

The Performing Party: **Hunt County Sheriff's Office** a local government of the State of Texas

*Hunt County Sheriff's Office
2801 Stuart St.
Greenville, TX 75401*

II. Statement of Services to be Performed

Performing Party will perform the following service(s):

Conduct **120** controlled buy/stings and follow-ups of tobacco permitted retail outlets and sales and use tax permitted e-cigarette retail outlets using minors as decoys, to determine compliance with applicable laws in accordance with *Texas Health and Safety Code §161.082 – Sale of cigarettes, e-cigarettes, or tobacco products to persons younger than 18 years of age prohibited: Proof of age required*. Work shall be performed following the details outlined in attached **Exhibit A – Scope of Work**, and **Exhibit B – Performance Measures**.

III. Basis for Calculating Reimbursable Costs

Performing Party shall be paid \$100.00 for each correct and completed controlled buy/sting and follow-up reported on the Cigarette, E-cigarette, and Tobacco Controlled Buy/Sting Report form (TEP-102 (Rev 3/2019)) **(for a maximum of 120 Controlled Buy/Stings and Follow-ups x \$100.00 each for a total of \$12,000.00)**. Payment will be based on the receipt and approval of an invoice for services following the details outlined in attached **Exhibit C – Payment for Services**.

IV. Contract Amount

The total amount of this Contract shall not exceed TWELVE THOUSAND DOLLARS AND NO/100 CENTS (\$12,000.00). This is the maximum amount collectable under the Contract as written.

V. Payment of Services

Receiving Party will remit payments to Performing Party for services satisfactorily performed under this Contract in accordance with the *Texas Prompt Payment Act, Chapter 2251, Texas Government Code*.

Payments made under this Contract will (1) fairly compensate Performing Party for the services performed under this Contract, and (2) be made from current revenues available to Receiving Party in the form of a contract from the Department of State Health Services and/or the Texas Health and Human Services Commission to fund local law enforcement agencies to enforce *Texas Health and Safety Code §161.082 – Sale of cigarettes, e-cigarettes, or tobacco products to persons younger than 18 years of age prohibited: Proof of age required*.

VI. Warranties

Receiving Party warrants that (1) the services are necessary and authorized for activities that are properly within its statutory functions and programs; (2) it has the authority to contract for the services under authority granted in *Texas Government Code 403.105 – Permanent Fund for Health and Tobacco Education and Enforcement*; (3) it has all necessary power and has received all necessary approvals to execute and deliver this Contract; and (4) the representative signing this Contract on its behalf is authorized by its governing body to sign this Contract.

Performing Party warrants that (1) it has authority to perform the services under authority granted in *Chapter 161.088, Texas Health and Safety Code and Chapter 791, Texas Government Code*; (2) it has all necessary power and has received all necessary approvals to execute and deliver this Contract; and (3) the representative signing this Contract on its behalf is authorized by its governing body to sign this Contract.

VII. Term of the Contract

This Agreement is effective **upon execution of this contract** and shall terminate on **December 31, 2019**.

VIII. Termination

In the event of a material failure by a Performing Party to perform its duties and obligations in accordance with the terms of this Contract, the other party may terminate this Contract upon **30 days'** advance written notice of termination setting forth the nature of the material failure; provided that, the material failure is through no fault of the terminating party. The termination will not be effective if the material failure is fully cured prior to the end of the **30-day** period.

IX. Other Provisions

Entire Contract; Modifications. This Contract supersedes all prior agreements, written or oral, between Receiving Party and Performing Party and shall constitute the entire agreement and understanding between the parties with respect to the subject matter of this Contract. This Contract and each of its provisions shall be binding upon the parties and may not be waived, modified, amended or altered except by a writing signed by Receiving Party and Performing Party.

Assignment. This Contract is not transferable or assignable except upon written approval by Receiving Agency and Performing Agency.

Severability. If any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Contract.

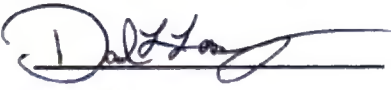
Public Records. It shall be the independent responsibility of Receiving Party and Performing Party to comply with the provisions of Chapter 552, *Texas Government Code* (the "*Public Information Act*"), as those provisions apply to the parties' respective information. Receiving Party is not authorized to receive public information requests or take any action under the *Public Information Act* on behalf of Performing Party. Likewise, Performing Party is not authorized to receive public information requests or take any other action under the *Public Information Act* on behalf of Receiving Party.

Certification. The Receiving Party and the Performing Party certify that, (1) the services specified above are necessary and essential for activities that are properly within the statutory functions and programs of the affected agencies, (2) the proposed arrangements serve the interest of efficient and economical administration of the State of Texas, and (3) the services, supplies or materials contracted for are not required by Section 21, Article 16 of the *Texas Constitution* to be supplied under contract given to the lowest responsible bidder.


Duly authorized representatives of the Performing Party and the Receiving Party have executed and delivered this Contract to be effective as of the Effective Date.

PERFORMING PARTY
Hunt County Sheriff's Office

RECEIVING PARTY
Texas State University

By 
Name Daniel Looney
Title Captain
Date 03/14/2019

By _____
Name _____
Title _____
Date _____

By 
Name Bobby W. Stovall
Title Hunt County Judge
Date _____

**EXHIBIT A
SCOPE OF WORK**

The Performing Party shall diligently render the following performance:

Contract funds shall be used to support the enforcement activities and additional program requirements outlined below. The Performing Party shall meet the assigned Performance Measures assigned in Exhibit B.

1. Enforcement Activities

The Performing Party shall:

- a. Conduct Controlled Buy/Stings and Follow-ups of tobacco permitted retail outlets and sales and use tax permitted e-cigarette retail outlets using minors as decoys, to determine compliance with applicable laws in accordance with *Texas Health and Safety Code §161.082 – Sale of cigarettes, e-cigarettes, or tobacco products to persons younger than 18 years of age prohibited: Proof of age required*. Refer to **Exhibit B Schedule – Performance Measures**, for the number of controlled buy/stings to be conducted.
- b. Conduct controlled buy/stings and follow-ups in target areas to include high retail density, low socio economic, high risk areas, and local perspective of previous sales to minors and/or complaints received.
- c. Record the results of the controlled buy/stings conducted using the Cigarette, E-cigarette, and Tobacco Controlled Buy/Sting Report form (TEP-102 (Rev 3/2019)) provided by the Texas School Safety Center at Texas State University.
- d. Use non-smoking male and female minors ages 14 –16 in accordance with *Texas Health and Safety Code, Chapter 161.088 – Enforcement; Announced Inspections*.
- e. Use the State Comptroller of Public Accounts most recent Tobacco Permitted Retail Outlet List and Sale and Use Tax Outlet List of e-cigarette retail outlets for the controlled buy/stings to obtain retail outlet name, address, and tobacco permit numbers.
- f. Conduct follow-up controlled buy/stings of retail outlets found to be in violation of the sale of cigarettes, e-cigarettes, or tobacco products to minors. Reasons for follow-up may include: 1) repeated violations, 2) knowledge of historical perspective of previous sales to minors, and /or 3) complaints received where a follow-up is needed. Follow-up controlled buy/stings shall be conducted within two to ten (2-10) days of original controlled buy/sting.

#15,526

D.S.

County of Hunt

STATE OF TEXAS

PURCHASING DEPARTMENT
2507 Lee Street, Room 104
Greenville, Texas 75401



PHONE: (903) 408-4148
FAX: (903) 408-4242
clowry@huntcounty.net

FILED FOR RECORD
at 1:58 o'clock P M

APR 01 2019

Invitation To Bid By JENNIFER LINDENZWEIG
County Clerk, Hunt County, TX

Formal Bid #182-19, PREMIX OIL AND SAND TWELVE (12) MONTH CONTRACT

Sealed bids in single copy unless otherwise stated, subject to Terms and Conditions of this Invitation to Bid and other contract provisions, will be received at the office of the Hunt County Purchasing Agent, 2507 Lee Street, Room 104, Greenville, Texas, 75401 until 10:00 A.M. Central Time, Thursday, March 7, 2019.

The Hunt County Purchasing Department is willing to assist any bidder(s) in the interpretation of bid provisions or explanation of how bid forms are to be completed. Assistance can be received by visiting the Purchasing Office at 2507 Lee Street, Room 104, Greenville, TX 75401 or by calling (903) 408-4148 or (903) 408-4292.

READ CAREFULLY

Please quote prices on the articles on the attached bid sheet. The right is reserved to accept or reject all or any part of your offer, and to accept the offer the Commissioners' Court considers the lowest responsible bid. Bids are to be returned sealed in an envelope clearly indicating that a bid is enclosed and reflecting the bid number.

By submitting this bid, the undersigned hereby certifies that said bid has been independently arrived at and that price, terms, or conditions appearing or applicable hereto, have not and will not be disclosed by or on behalf of the bidder to another bidder or competitor.

The undersigned by his/her signature represents that he/she is authorized to bind the bidder to fully comply with the terms and conditions of the attached Invitation to Bid, Specifications, and Special Provisions for the amount(s) shown on the accompanying bid sheet(s). By signing below, you have read the entire document and agreed to the terms therein. You must sign below in INK; failure to sign and return WILL disqualify the offer. All prices must be typewritten or written in ink.

Company Name: RK Hall, LLC

Address: 5020 SE Loop 286

Contact Name: Branden Gibson

City, State, Zip: Paris, TX 75460

Telephone Number: 903-647-0581

FAX Number: 903-784-8887

By: [Signature]

By: Branden Gibson

Authorized Representative – Signed by Hand

Authorized Representative – Typed or Printed

(THIS BID IS VALID FOR 60 DAYS UNLESS OTHERWISE STATED)

TABLE OF CONTENTS

Items checked below represent components which comprise this bid/proposal package. If the item **IS NOT** checked, it is **NOT APPLICABLE** to this bid/proposal. Offerors are asked to review the package to be sure that all applicable parts are included. If any portion of the package is missing, notify the Purchasing Department immediately.

It is the Offeror's responsibility to be thoroughly familiar with all Requirements and Specifications. Be sure you understand the following before you return your bid packet.

- 1. **Cover Sheet**
Your company name, address, and your signature (IN INK) should appear on this page.
- 2. **Table of Contents**
This page is the Table of Contents.
- 3. **Special Requirements/Instructions**
This section provides information you must know in order to make an offer properly.
- Implementation of House Bill 23**
Conflict of Interest Questionnaire
- Implementation of House Bill 1295 – Instructions and Filing Process with the Texas Ethics Commission**
Certificate of Interest Parties (Form 1295)
- Implementation of House Bill 89 – No Boycott Israel**
Organization Name – House Bill 89 Verification Form
- 4. **Specifications**
This section contains the detailed description of the product/service sought by the County.
- 5. **Pricing/Delivery Information**
This form is used to solicit exact pricing of goods/services and delivery costs.
- 6. **General Requirements**
You should be familiar with all of the General Requirements.
- 7. **Attachments**
 - a. **Residence Certification**
Be sure to complete this form and return with packet.
 - b. **Bid Guaranty & Performance Bond Information & Requirements**
This form applies only to certain bids/proposals. Please read carefully and fill out completely.
 - c. **Minimum Insurance Requirements**
Included when applicable (does not supersede "Hold Harmless" section of General Requirements).
 - d. **Workers' Compensation Insurance Coverage Rule 110.110**
Included when applicable.
 - e. **Reference Sheet**
When references are required by the bid specifications you must complete this sheet.

SPECIAL REQUIREMENTS/INSTRUCTIONS

FORMAL BID #182-19; PREMIX OIL & SAND CONTRACT TWELVE (12) MONTHS

1. PAYMENT

All invoices are to be submitted to Hunt County Auditor, P.O. Box 1097, Greenville, Texas 75403-1097, (903) 408-4124. Hunt County will pay original invoices that clearly itemize the goods and/or services provided as to quantity, part number, description, price, applicable discount (if any), labor charges showing time differential, if applicable and if previously agreed to, and delivery, installation, and set-up costs, if applicable and if previously agreed to. Only charges as stated on the Price/Delivery Information Sheet(s) submitted as a part of the bid will be considered.

Invoices must indicate Hunt County, the address to which the product(s) and/or service(s) were delivered, and the applicable purchase order number. Invoices will be matched to delivery tickets prior to payment, therefore, all delivery tickets should have an accurate description of the product(s) and/or service(s).

2. ESCALATION CLAUSE

Successful bidder(s) may apply for a price increase/decrease to the Hunt County Purchasing Agent. Price increase/decrease will be that amount increased/ decreased to the vendor from its supplier. Written documentation of the increase/decrease must be provided to the Hunt County Purchasing Agent at least 30 days prior to the effective date of increase. No application for a price increase/decrease may be submitted within the first six (6) months of this contract. Increases of more than 25% of the bid price will not be considered. Price decreases must be passed on to Hunt County immediately. Copies of the revised price list shall be sent directly to Hunt County Purchasing, 2507 Lee Street, Room 104, Greenville, TX 75401. Price lists shall show the bid number and title.

3. DESCRIPTION

All prices must be quoted FOB delivered to the addresses listed below unless otherwise noted:

A. Precinct 1 – 310 East Locust, Celeste, TX	903-568-4522
B. Precinct 2 – 2020 Gilmer St., Caddo Mills, TX	903-527-3181
C. Precinct 3 – 301 Hwy 69 North, Lone Oak, TX	903-662-5332
D. Precinct 4 – 1005 ½ Bois D'Arc Street, Commerce, TX	903-886-6321

4. ESTIMATES OF USE

The stated estimate of use on the Price and Delivery pages are estimates of twelve (12) months use of that item and is NOT a commitment to purchase in that quantity or in any quantity. The actual usage by Hunt County will vary from the estimated use so indicated on the price and delivery sheet.

5. FUEL SURCHARGES

Hunt County will not accept any fuel surcharge cost added to invoices.

SPECIAL REQUIREMENTS/INSTRUCTIONS

FORMAL BID #182-19; PREMIX OIL & SAND CONTRACT TWELVE (12) MONTHS

6. Conflict of Interest Questionnaire:

Chapter 176 of the Texas Local Government Code requires a vendor who enters or seeks to enter into a contract for the sale of or purchase of real property, goods, or services with a local governmental entity or local government officer thereof to file a conflicts of interest disclosure questionnaire with the governmental entity prescribed.

A Conflict of Interest Questionnaire Form (CIQ) must be submitted not later than the seventh (7th) business day after the date the vendor begins discussion, negotiation, applies or response to a request for proposal or bids, or correspondence in writing related to a potential contract with the local governmental entity.

7. Certificate of Interested Parties (Form 1295):

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law.

Filing Process:

On January 1, 2016, the commission made available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract.

The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency.

Information regarding how to use the filing application will be available on this site by January 1, 2016. <https://www.ethics.state.tx.us/tec/1295-Info.htm>, please follow Instructional Video for Business Entities. at https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

SPECIAL REQUIREMENTS/INSTRUCTIONS

FORMAL BID #182-19; PREMIX OIL & SAND CONTRACT TWELVE (12) MONTHS

8. Organization Name – House Bill 89 Verification:

House Bill 89, effective September 1, 2017, amended the Texas Government Code to add Chapter 2270, Prohibition on Contracts with Companies Boycotting Israel. Effective September 1, 2017, a state agency and a political subdivision (which includes a county) may not enter in a contract with a company for goods or services unless the contract contains written verification from the company that: (i) it does not Boycott Israel; and (ii) will not Boycott Israel during the term of the contract.

Pursuant to Section 2270.001, Texas Government Code:

1. “Boycott Israel” means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes; and
2. “Company” means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.

9. Changes to Form 1295

Changes to the law requiring certain businesses to file a Form 1295 are in effect for contracts entered into or amended on or after January 1, 2018. The changes exempt businesses from filing a Form 1295 for certain types of contracts and replace the need for a completed Form 1295 to be notarized. Instead, the person filing a 1295 needs to complete the unsworn declaration.

What type of contracts are exempt from the Form 1295 filing requirement under the amended law?

The amended law adds to the list of types of contract exempt from the Form 1295 filing requirement. A completed Form 1295 is not required for:

- a sponsored research contract of an institution of higher education;
- an interagency contract of a state agency or an institution of higher education;
- a contract related to health and human services if; the value of the contract cannot be determined at the time the contract is executed; and any qualified vendor is eligible for the contract;
- a contract with a publicly traded business entity, including a wholly owned subsidiary of the business entity, *
- a contract with an electric utility, as the term is defined by Section 31.002, Utilities Code*or
- a contract with a gas utility, as the term is defined by Section 121.001, Utilities Code*

The newly exempt contract types are marked with an asterisk.

Why do I need to include my date of birth and address when I sign Form 1295? Was this always the case?

In 2017, the legislature amended the law to require Form 1295 to include an "unsworn declaration" which includes, among other things, the date of birth and address of the authorized representative signing the form. The change in the law applies to contracts entered into, renewed, or amended on or after January 1, 2018. The unsworn declaration, including the date of birth and address of the signatory replaced the notary requirement that applied to contracts entered into before January 1, 2018.

Will my date of birth and address appear on TEC's website when I file the form?

No. The TEC filing application does not capture the date of birth or street address of the signatory and it will not appear on forms that are filed using the TEC filing application.

SPECIFICATIONS
FORMAL BID #182-19; PREMIX OIL & SAND CONTRACT TWELVE (12) MONTHS

SCOPE

It is the intent of this Invitation to Bid to solicit bids for the Premixed Oil and Sand for the Hunt County Road & Bridge Departments, as listed herein for a twelve (12) month period beginning April 13, 2019 through April 12, 2020. All bidders are advised that estimates of use provided are estimates only and are NOT a commitment to purchase any materials. Actual usage will be based upon the requirements of the individual county precincts.

For information regarding the bid process, please contact Hunt County Purchasing Agent Office at (903) 408-4148 or (903) 408-4292 prior to 2:00 p.m., March 1, 2019.

DESCRIPTION

All work under this contract shall be performed in accordance with the requirements and specifications given in this contract as well as being under the guidance and direction of the appropriate representative of Hunt County.

All work will be performed during our regular working hours (7 am to 4 pm), unless otherwise specified in this agreement.

WORK STANDARDS

All work shall be performed to the complete satisfaction of Hunt County.

SAFETY

All Contractors performing service for Hunt County are required and shall comply with all Occupational Safety and Health Administration (OSHA), State and County Safety and Occupational Health Standards and any other applicable rules and regulations.

The Contractor must provide a certificate of Workers Compensation coverage and certificate of liability insurance to the County prior to being awarded the contract.

EVALUATION CRITERIA

The evaluation of this bid will be based on the following factors. The criteria are listed in order of their relative importance.

1. Compliance with specifications (proof of insurance)
2. Cost
3. Vendor performance history

SUB-CONTRACTORS

The contractor (s) awarded this bid shall only employ employee sub-contractor (s) which meet the insurance and safety requirements of the bid specifications. The county shall not be held responsible or liable for any contracts or compensation due any sub-contractor (s) by the awarded contractor (s) in the course of the awarded contractor (s) obligation to fulfill this contract.

AWARD

Due to multiple delivery locations and product quality and availability, Hunt County reserves the right to make multiple awards for this contract.

PRICE/DELIVERY FORM

FORMAL BID #182-19; PREMIX OIL & SAND CONTRACT TWELVE (12) MONTHS

Precinct 1 – 310 East Locust, Celeste, TX 75423 – Commissioner – Eric Evans
Foreman Mark Bussell – Pct Barn (903) 568-4522

Estimated use for twelve months 4,000 tons.

Firm Fixed Price Delivered: \$ 66.⁰⁰ per ton

Firm Fixed Price Picked Up: \$ 60.⁰⁰ per ton

State your pick up point: Greenville Hwy 224

Payment Terms: 30 Days

ADDITIONAL PRICING

Describe any additional pricing (if any) of your company:

Precinct 2 – 2020 Gilmer St., Caddo Mills, TX 75135 – Commissioner – Randy Strait
Foreman Greg McDonald – Pct Barn (903) 527-3181

Estimated use for twelve months 6,000 tons.

Firm Fixed Price Delivered: \$ 66.⁰⁰ per ton

Firm Fixed Price Picked Up: \$ 60.⁰⁰ per ton

State your pick up point: Greenville Hwy 224

Payment Terms: 30 Days

ADDITIONAL PRICING

Describe any additional pricing (if any) of your company:

PRICE/DELIVERY FORM

FORMAL BID #182-19; PREMIX OIL & SAND CONTRACT TWELVE (12) MONTHS

Precinct 3 – 301 Hwy 69 North, Lone Oak, TX 75453 – Commissioner – Phillip Martin
Foreman Jason White – Pct Barn (903) 662-5332

Estimated use for twelve months 6,200 tons.

Firm Fixed Price Delivered: \$ 66.00 per ton

Firm Fixed Price Picked Up: \$ 60.00 per ton

State your pick up point: Hwy 224 Greenville

Payment Terms: 30 Days

ADDITIONAL PRICING

Describe any additional pricing (if any) of your company:

Precinct 4 – 1005 ½ Bois D' Arc Street, Commerce, TX 75428 – Commissioner – Steve Harrison
Foreman Jeff Taylor – Pct Barn (903) 886-6321

Estimated use for twelve months 40 tons.

Firm Fixed Price Delivered: \$ 66.00 per ton

Firm Fixed Price Picked Up: \$ 60.00 per ton

State your pick up point: Hwy 224 Greenville

Payment Terms: 30 Days

ADDITIONAL PRICING

Describe any additional pricing (if any) of your company:

PRICE/DELIVERY FORM

FORMAL BID #182-19; PREMIX OIL & SAND CONTRACT TWELVE (12) MONTHS

COMMENTS or EXCEPTIONS

IS YOUR FIRM WILLING TO ALLOW OTHER GOVERNMENTAL ENTITIES TO PIGGYBACK OFF THIS CONTRACT, IF AWARDED, UNDER THE SAME TERMS AND CONDITIONS:

 ✓ YES NO

The undersigned bidder has carefully examined the Invitation to Bid and the Certification included therein, the Standard Terms and Conditions and the Technical Specifications.

Further, the undersigned understands that by his signature affixed below, he/she agrees to enter into a contract with Hunt County in accordance with the requirements of the County as stated in the above-referenced contract documents, and in accordance with additional contract forms and terms of agreement from bidder's company as furnished by bidder herewith.

You must sign below in INK; failure to sign and return WILL disqualify the offer. All prices must be typewritten or written in ink.

 RK Hall, LLC
Company Name

 5020 SE Loop 286
Address

 Paris, TX 75460
City, State, Zip

 902-647-0581
Phone

 903-784-8887
Fax

 [Signature]
Authorized Signature

 Brandon Gibson
Name (Printed or Typed)

 Sales
Title

 3-6-19
Date

 brandon.gibson@rk-hall.com
E-Mail

HUNT COUNTY
GENERAL REQUIREMENTS
FOR BIDS

READ THIS ENTIRE DOCUMENT CAREFULLY. FOLLOW ALL INSTRUCTIONS. YOU ARE RESPONSIBLE FOR FULFILLING ALL REQUIREMENTS AND SPECIFICATIONS. BE SURE YOU UNDERSTAND THEM.

General Requirements apply to all advertised bids; however, these may be superseded, whole or in part, by the SPECIAL REQUIREMENTS/INSTRUCTIONS OR OTHER DATA CONTAINED HEREIN. Review the Table of Contents. Be sure your bid package is complete.

ACCESS TO RECORDS

In special circumstances, vendor may be required to allow duly authorized representatives of Hunt County or the State of Texas and the federal government access to contracts, books, documents and records necessary to verify the nature and extent of the cost of services provided by the vendor.

ADDENDA

When specifications are revised, the Hunt County Purchasing Department will issue an addendum addressing the nature of the change. Offerors must sign and include it in the returned bid package.

ASSIGNMENT

The successful offeror may not assign, sell or otherwise transfer this contract without written permission of Hunt County Commissioner's Court.

AWARD

Hunt County reserves the right to award this contract on the basis of LOWEST AND BEST BID in accordance with the laws of the State of Texas, to waive any formality or irregularity, to make awards to more than one offeror, to reject any or all bids. In the event the lowest dollar offeror meeting specifications is not awarded a contract, the offeror may appear before the Commissioners Court and present evidence concerning his responsibility after officially notifying the Office of the Purchasing Agent of his intent to appear.

BID FORM COMPLETION

Fill out and return to the Hunt County Purchasing Department ONE (1) Original complete bid form in an appropriately sized envelope or box. **PACKAGE MUST SHOW THE BID NUMBER, DESCRIPTION AND BE MARKED "SEALED BID."** An authorized representative of the offeror should sign the Bid Cover Sheet. An authorized representative of the offeror should sign the Conflict of Interest Questionnaire and return with bid. The completed Form 1295 with the certification of filing and signature must be returned with the bid. The completed Organization Name House Bill 89 Verification Form, signed and notarized must be returned with the bid. The contract will be binding only when, the County Auditor, as applicable, certifies funds and a Purchase Order issued.

BID RETURNS

Offerors must return all completed bids to the Hunt County Purchasing Department reception desk at 2507 Lee Street, Room 104, Greenville, TX, 75401, **before 10:00 A.M. LOCAL TIME IN GREENVILLE, TEXAS** on the date specified. **Late bids will not be accepted.**

BONDS

If this bid requires submission of bid guarantee and performance bond, there will be a separate page explaining those requirements. Bids submitted without the required bid bond or cashier's check is not acceptable.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION INELIGIBILITY, AND VOLUNTARY EXCLUSION

The Contractor certifies by execution of this Contract that it is not ineligible for participation in federal or state assistance programs under Executive Order 12549, "Debarment and Suspension." The Contractor further agrees to include this certification in all contracts between itself and any subcontractors in connection with the services performed under this contract. Contractor also certifies that contractor will notify Hunt County in writing immediately if contractor is not in compliance with Executive Order 12549 during the term of this contract. Contractor agrees to refund Hunt County for any payments made to the contractor while ineligible.

CHANGE OF OWNERSHIP

If ownership of your firm should change during the term of this contract, Hunt County must be notified in writing within ten (10) days and a new declaration of relationships submitted immediately to Hunt County Purchasing Agent. Failure by the vendor to provide written notification of change of ownership may result in cancellation of the contract.

CONFLICT OF INTEREST IN CONTRACTS

The Commissioners shall not approve the expenditure of any funds in favor of a business entity in which a county official or employee either directly or indirectly owns a substantial interest unless prior to any vote or decision on any matter involving the business entity, the commissioners are made aware of the interest of the official or employee and provided further that the official or employee take no part in the negotiating, making, accepting, or approving any payment, agreement or contract affecting the business entity and performs no duty for Hunt County in connection with the business entity.

HUNT COUNTY
GENERAL REQUIREMENTS
FOR BIDS

CONTRACT OBLIGATION

Hunt County Commissioner's Court must award the contract and the County Judge or other person authorized by the Hunt County Commissioner's Court must sign the contract before it becomes binding on Hunt County or the offerors. Department heads are NOT authorized to sign agreements for Hunt County. Binding agreements shall remain in effect until all products and/or services covered by this purchase have been satisfactorily delivered and accepted.

CONTRACT RENEWALS

Renewals may be made ONLY by written agreement between Hunt County and the offeror. This will be for contracts that include a renewal option in the scope which states the time/length of contracts. Any price escalations are limited to those stated by the offeror in the original bid.

DIGITAL FORMAT

If offeror obtained the bid specifications in digital format in order to prepare a response, *the bid must be submitted in hard copy* according to the instructions contained in this bid package. If, in its bid response, offeror makes any changes whatsoever to the County's published bid specifications, the County's bid specification *as published* shall control. Furthermore, if an alteration of any kind to the County's bid specification is only discovered after the contract is executed and is or is not being performed, the contract is subject to immediate cancellation without recourse.

DISQUALIFICATION OF OFFEROR

Upon signing this bid document, an offeror offering to sell supplies, materials, services, or equipment to Hunt County certifies that the offeror has not violated the antitrust laws of this state codified in Texas Business and Commerce Code §15.01, et seq., as amended, or the federal antitrust laws, and has not communicated directly or indirectly the bid made to any competitor or any other person engaged in such line of business. Any or all bids may be rejected if the County believes that collusion exists among the offerors. Bids in which the prices are obviously unbalanced may be rejected. If multiple bids are submitted by an offeror and after the bids are opened, one of the bids is withdrawn, the result will be that all of the bids submitted by that offeror will be withdrawn; however, nothing herein prohibits a vendor from submitting multiple bids for different products or services.

DRUG FREE WORK PLACE

All vendors shall provide any and all notices as may be required under the Drug-Free Work Place Act of 1988, 28 CFR Part 67, to its employees and all sub-contractors to insure that Hunt County maintains a drug-free workplace. The County reserves the right to review drug-testing records of any personnel involved in this bid project. The County may require, at vendor's expense, drug testing of vendor's personnel if no drug testing records exists or if such test results are older than six (6) months.

E-MAIL ADDRESS CONSENT

Vendor affirmatively consents to the disclosure of its e-mail addresses that are provided to Hunt County or any agency of Hunt County. This consent is intended to comply with the requirements of the Texas Public Information Act, Tex. Gov't Code Ann. §522.137, as amended, and shall survive termination of this agreement. This consent shall apply to e-mail addresses provided by Vendor, its employees, officers, and agents acting on Vendor's behalf and shall apply to any e-mail address provided in any form for any reason whether related to this bid/proposal or otherwise.

ERRORS or OMISSIONS

Due care and diligence have been used in preparation of this RFB, and it is believed to be substantially correct. However, the responsibility for determining the full extent of the exposure and the verification of all the information presented here in shall rest solely with the bidder. Hunt County and its representatives shall not be responsible for errors or omissions in these specifications, nor for failure on the part of the bidder to determine the full extent of the exposure.

EVALUATION

Evaluation shall be used as a determinant as to which bid items or services are the most efficient and/or most economical for the County. It shall be based on all factors that have a bearing on price and performance of the items in the user environment. All bids are subject to tabulation by the Hunt County Purchasing Department and recommendation to Hunt County Commissioner's Court. Compliance with all bid requirements, delivery and needs of the using department are considerations in evaluating bids. **Pricing is NOT the only criteria for making a recommendation.** The Hunt County Purchasing Department reserves the right to contact any offeror, at any time, to clarify, verify or request information with regard to any bid.

FISCAL FUNDING

A multi-year lease or lease/purchase arrangement (if requested by the Special Requirements/Instructions), or any contract continuing as a result of an extension option, must include fiscal funding out. If, for any reason, funds are not appropriated to continue the lease or contract, said lease or contract shall become null and void on the last day of the current appropriation of funds. After expiration of the lease, leased equipment shall be removed by the offeror from the using department without penalty of any kind or form to Hunt County. All charges and physical activity related to delivery, installation, removal and redelivery shall be the responsibility of the offeror.

HUNT COUNTY
GENERAL REQUIREMENTS
FOR BIDS

GOVERNING FORMS:

In the event of any conflict between the terms and provisions of these requirements and the specifications, the specifications shall govern. In the event of any conflict of interpretation of any part of this overall document, Hunt County's interpretation shall govern.

GOVERNING LAW

This invitation to bid is governed by the competitive requirements of the County Purchasing Act, Texas Local Government Code, §262.021 *et seq.*, as amended. Bidders shall comply with all applicable federal, state and local laws and regulations. Bidder is further advised that these requirements shall be fully governed by the laws of the State of Texas and that Hunt County may request and rely upon advice, decisions and opinions of the Attorney General of Texas, the County Attorney, and the County Civil Attorney concerning any portion of these requirements. Any contract resulting from the award of this bid shall be governed by and construed in accordance with the laws of the State of Texas and the County of Hunt, Texas. The venue for all matters of arbitration and litigation shall be the County of Hunt, Texas.

GRANT FUNDING

Any contract entered into by the County that is to be paid from grant funds shall be limited to payment from the grant funding and the vendor/provider understands that the County has not set aside any County funds for the payment of obligations under a grant contract. If grant funding should become unavailable at any time for the continuation of services paid by the grant, and further funding cannot be obtained for the contract, then *the sole recourse of the provider shall be to terminate any further services under the contract and the contract shall be null and void.*

HIPAA COMPLIANCE

Offeror agrees to comply with the Standards for Privacy of Individually Identifiable Health Information of the Health Insurance Portability and Accountability Act of 1996, PL 104-191, 45 CFR Parts 160-164, as amended, and the Texas Medical Records Privacy Act, Texas Health and Safety Code Chapter 181, as amended, collectively referred to as "HIPAA", to the extent that the Offeror uses, discloses or has access to protected health information as defined by HIPAA. Offeror may be required to enter a Business Associate Agreement pursuant to HIPAA.

HOLD HARMLESS AGREEMENT

Contractor, the successful offeror, shall indemnify and hold Hunt County harmless from all claims for personal injury, death and/or property damage resulting directly or indirectly from contractor's performance. Contractor shall procure and maintain, with respect to the subject matter of this bid, appropriate insurance coverage including, as a minimum, public liability and property damage with adequate limits to cover contractor's liability as may arise directly or indirectly from work performed under terms of this bid. Certification of such coverage must be provided to the County upon request.

INSPECTIONS & TESTING

Hunt County reserves the right to inspect any item(s) or service location for compliance with specifications and requirements and needs of the using department. If an offeror cannot furnish a sample of a bid item, where applicable, for review, or fails to satisfactorily show an ability to perform, the County can reject the bid as inadequate.

INTER-LOCAL PARTICIPATION

It is hereby made a precondition of any bid/offer for a Contract for supplies or services and a part of these specifications, that the submission of any bid/offer in response to this request constitutes a bid/offer made under the same conditions, for the same price, and for the same effective period as this bid/offer, to any other governmental entity having an inter-local agreement with Hunt County. It is further understood, that any other governmental entity that elects to use a Hunt County Semi-annual or annual award will issue its own Contracts or purchase orders and will require separate billing.

INTER-NET DISCLAIMER

Hunt County will not be Responsible or Liable for errors and omissions within bid documents and bid addendum obtained from inter-net sources that are not authorized by Hunt County. Vendors obtaining bid information from the inter-net are encouraged to contact the Hunt County Purchasing Department to request all documentation relevant to this bid.

INVOICES AND PAYMENTS

Offerors shall submit an original invoice on each purchase order or purchase release after each delivery, indicating the purchase order number. Invoices must be itemized. Any invoice that cannot be verified by the contract price and/or is otherwise incorrect will be returned to the offeror for correction. Under term contracts, when multiple deliveries and/or services are required, the offeror may invoice following each delivery and the County will pay on invoice. Contracts providing for a monthly charge will be billed and paid on a monthly basis only. Prior to any and all payments made for goods and/or services provided under this contract, the offeror should provide his Taxpayer Identification Number or social security number as applicable. This information must be on file with the Hunt County Auditor's office. Failure to provide this information may result in a delay in payment and/or back up withholding as required by the Internal Revenue Service.

HUNT COUNTY
GENERAL REQUIREMENTS
FOR BIDS

MAINTENANCE

Maintenance required for equipment bid should be available in Hunt County by a manufacturer-authorized maintenance facility. Costs for this service shall be shown on the Pricing/Delivery Information form. If Hunt County opts to include maintenance, it shall be so stated in the purchase order and said cost will be included. Service will commence only upon expiration of applicable warranties and should be priced accordingly.

MATERIAL SAFETY DATA SHEETS

Under the "Hazardous Communication Act", commonly known as the "Texas Right To Know Act", an offeror must provide to the County with each delivery, material safety data sheets, which are applicable to hazardous substances, defined in the Act. Failure of the offeror to furnish this documentation will be cause to reject any bid applying thereto.

MULTIPLE BID AWARD

At the discretion of the Commissioners' Court, Bids may or may not be awarded to a separate vendor. Hunt County reserves the right to concurrently award this bid to the Second Lowest Bidder. The Second Lowest Bidder may provide services requested by Hunt County in the event that the Low Bidder experiences circumstances, which prevent the Low Bidder from providing the service requirements within the time frame, set forth by the County.

NAME BRANDS

Specifications may reference name brands and model numbers. It is not the intent of Hunt County to restrict these bids in such cases, but to establish a desired quality level of merchandise or to meet a pre-established standard due to like existing items. Offerors may offer items of equal stature and the burden of proof of such stature rests with offerors. Hunt County shall act as sole judge in determining equality and acceptability of products offered.

NEW MILLENIUM COMPLAINE

All products and/or services furnished as part of this contract must be compliant for the present year and forward. This applies to all computers including hardware and software as well as all other commodities with date sensitive embedded chips.

POTENTIAL CONFLICTS OF INTEREST

An outside consultant or contractor is prohibited from submitting a bid or proposal for services on a Hunt County project of which the consultant or contractor was a designer or other previous contributor, or was an affiliate, subsidiary, joint venturer or was in any other manner associated by ownership to any party that was a designer or other previous contributor. If such a consultant or contractor submits a prohibited bid or proposal, that bid or proposal shall be disqualified on the basis of conflict of interest, no matter when the conflict is discovered by Hunt County. Potential bidders are advised that they may have to disclose requirements pursuant to Texas Local Government Code, Chapter 176. This law requires persons desiring to do business with the County to disclose any gifts valued in excess of \$100.00 given to any County Official or the County Official's family member, or employment of any County Official or the County Official's family member during the preceding twelve (12) month period. The disclosure questionnaire must be filed with the Hunt County Clerk. Refer to Texas Local Government Code, Chapter 176 for the details of this law.

PRICING

Prices for all goods and/or services shall be firm for the duration of this contract and shall be stated on the Pricing/Delivery Information form. **Prices shall be all inclusive: No price changes, additions, or subsequent qualifications will be honored during the course of the contract.** All prices must be written in ink or typewritten. Pricing on all transportation, freight, drayage and other charges are to be prepaid by the contractor and included in the bid prices. If there are any additional charges of any kind, other than those mentioned above, specified or unspecified, offeror MUST indicate the items required and attendant costs or forfeit the right to payment for such items. Where unit pricing and extended pricing differ, unit pricing prevails.

PROCUREMENT CARDS

Procurement Cards (MasterCard / VISA) may be utilized for purchase of items awarded on this bid. **Hunt County will not accept or pay any Interchange Fees or Credit Card Processing Fees** associated with Procurement Card Transactions. All Procurement Card transactions are exempt from local and state sales tax.

PURCHASE ORDER AND DELIVERY

The successful offeror shall not deliver products or provide services without a Hunt County Purchase Order, signed by an authorized agent of the Hunt County Purchasing Department. The fastest, most reasonable delivery time shall be indicated by the offeror in the proper place on the Pricing/Delivery Information form. Any special information concerning delivery should also be included, on a separate sheet, if necessary. All items shall be shipped **F.O.B. INSIDE DELIVERY** unless otherwise stated in the specifications. This shall be understood to include bringing merchandise to the appropriate room or place designated by the using department. Every tender or delivery of goods must fully comply with all provisions of these requirements and the specifications including time, delivery and quality. Nonconformance shall constitute a breach, which must be rectified prior to expiration of the time for performance. Failure to rectify within the performance period will be considered cause to reject future deliveries and cancellation of the contract by Hunt County without prejudice to other remedies provided by law. **Where delivery times are critical, Hunt County reserves the right to award accordingly.**

HUNT COUNTY
GENERAL REQUIREMENTS
FOR BIDS

RECYCLED MATERIALS

Hunt County encourages the use of products made of recycled materials and shall give preference in purchasing to products made of recycled materials if the products meet applicable specifications as to quantity and quality. Hunt County will be the sole judge in determining product preference application.

SEVERABILITY

If any section, subsection, paragraph, sentence, clause, phrase or word of these requirements or the specifications shall be held invalid, such holding shall not affect the remaining portions of these requirements and the specifications and it is hereby declared that such remaining portions would have been included in these requirements and the specifications as though the invalid portion had been omitted.

SILENCE OF SPECIFICATIONS

The apparent silence of specifications as to any detail, or the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practice is to prevail and that only material and workmanship of the finest quality are to be used. All interpretations of specifications shall be made on the basis of this statement. The items furnished under this contract shall be new, unused of the latest product in production to commercial trade and shall be of the highest quality as to materials used and workmanship. Manufacturer furnishing these items shall be experienced in design and construction of such items and shall be an established supplier of the item bid.

SUPPLEMENTAL MATERIALS

Offerors are responsible for including all pertinent product data in the returned bid package. Literature, brochures, data sheets, specification information, completed forms requested as part of the bid package and any other facts which may affect the evaluation and subsequent contract award should be included. Materials such as legal documents and contractual agreements, which the offeror wishes to include as a condition of the bid, must also be in the returned bid package. Failure to include all necessary and proper supplemental materials may be cause to reject the entire Bid.

TAXES

Hunt County is exempt from all federal excise, state and local taxes unless otherwise stated in this document. Hunt County claims exemption from all sales and/or use taxes under Texas Tax Code §151.309, as amended. Texas Limited Sales Tax Exemption Certificates will be furnished upon written request to the Hunt County Auditor.

TERM CONTRACTS

If the contract is intended to cover a specific time period, the term will be given in the specifications under SCOPE.

TERMINATION

Hunt County reserves the right to terminate the contract for default if offeror breaches any of the terms therein, including warranties of offeror or if the offeror becomes insolvent or commits acts of bankruptcy. Such right of termination is in addition to and not in lieu of any other remedies which Hunt County may have in law or equity. Default may be construed as, but not limited to, failure to deliver the proper goods and/or services within the proper amount of time, and/or to properly perform any and all services required to Hunt County's satisfaction and/or to meet all other obligations and requirements. Hunt County may terminate the contract without cause upon thirty (30) days written notice.

TITLE TRANSFER

Title and Risk of Loss of goods shall not pass to Hunt County until Hunt County actually receives and takes possession of the goods at the point or points of delivery. Receiving times may vary with the using department. Generally, deliveries may be made between 8:30 a.m. and 4:00 p.m., Monday through Friday. Offerors are advised to consult the using department for instructions. The place of delivery shall be shown under the "Special Requirements/Instructions" section of this bid package and/or on the Purchase Order as a "Deliver To:" address.

WAIVER OF SUBROGATION

Offeror and offeror's insurance carrier waive any and all rights whatsoever with regard to subrogation against Hunt County as an indirect party to any suit arising out of personal or property damages resulting from offeror's performance under this agreement.

WARRANTIES

Offerors shall furnish all data pertinent to warranties or guarantees which may apply to items in the bid. Offerors may not limit or exclude any implied warranties. Offeror warrants that product sold to the County shall conform to the standards established by the U.S. Department of Labor under the Occupational Safety and Health Act of 1970. In the event product does not conform to OSHA Standards, where applicable, Hunt County may return the product for correction or replacement at the offeror's expense. If offeror fails to make the appropriate correction within a reasonable time, Hunt County may correct at the offeror's expense.

HUNT COUNTY
GENERAL REQUIREMENTS
FOR BIDS

VENDORS OWING TAXES

Pursuant to TX Local Government Code §262.0276, Hunt County Commissioner's Court has adopted a policy which requires that vendors' taxes be current as of the date bids/proposals are due. Bidders with delinquent taxes on the due date will not be eligible for award. Whether or not a vendor's taxes are delinquent will be determined by an independent review of the Tax Office records. Vendors who believe a delinquency is reflected in error must contact the Hunt County Tax Office to correct any errors or discrepancies prior to submitting their bid in order to ensure that their bid will be considered. Tax records are available online at the Hunt County Tax Office website: —www.hctax.info. Prior to submitting a bid, vendors are encouraged to visit the Hunt County website, set up a portfolio of their accounts and make their own initial determination of the status of their tax accounts. Furthermore, if, during the performance of this contract, a vendor's taxes become delinquent, Hunt County reserves the right to provide notice to the Auditor or Treasurer pursuant to Texas Local Government Code §154.045. This policy is effective for all bids, proposals, quotations and contracts due on or after January 1, 2008.

Revised 1/12

CERTIFICATE OF INSURANCE REQUIREMENTS

Formal Bid #182-19: PREMIX OIL & SAND CONTRACT TWELVE (12) MONTHS

Without limiting any of the other obligations or liabilities, the vendor shall provide minimum insurance coverage's as listed below, prior to the execution of the contract and maintain coverage's, without interruption provided by an insurer licensed in the State of Texas, rated A- or better by A.M. Best Rating, until the work is completed and accepted by the owner. A certificate of insurance will be placed in the appropriate bid file of Hunt County prior to the execution of the contract/purchase order.

<u>TYPE OF COVERAGE</u>	<u>MINIMUM LIMITS</u>
WORKERS COMPENSATION COVERAGE A (See attachment "F")	STATUTORY
EMPLOYERS LIABILITY COVERAGE B	
Bodily Injury by Accident – Each Accident	\$100,000
Bodily Injury by Disease – Policy Limit	\$500,000
Bodily Injury by Disease – Each Employee	\$100,000
COMMERCIAL GENERAL LIABILITY	
COVERAGE A – Each Occurrence	\$1,000,000
COVERAGE B – Personal & Advertising Injury	\$250,000
General Aggregate other than Products	\$1,000,000
Products/Completed Operations Aggregate	\$1,000,000

NOTE:

- 1) Coverage for explosion, collapse & underground property hazards cannot be excluded.
- 2) Contractual liability coverage cannot be excluded.
- 3) Contractor will assume all liability for independent subcontractors.
- 4) Coverage must include Hunt County as an Additional Insured for all work performed for, or on behalf of, the County.

AUTOMOBILE LIABILITY

Bodily Injury Liability – Each Person	\$250,000
Bodily Injury Liability – Each Occurrence	\$500,000
Property Damage Liability – Each Occurrence	\$100,000

NOTE:

- 1) Coverage must include all owned, hired, and non-owned vehicles.

In the event of any material change, non-renewal or cancellation of any policy, vendor's insurance company will give 45 days actual prior written notice to Hunt County for such changes or cancellations.

WCC RULE 110.110 WORKERS' COMPENSATION INSURANCE COVERAGE

If this bid/proposal package is for a building or construction contract, all of the provisions of this rule as shown below apply. Since this is a mandatory requirement, cost increases should not be experienced because of the need to comply with the Texas Workers' Compensation Law. For additional information contact the Texas Workers' Compensation Commission, Southfield Building, 400 S. IH-35, Austin, Texas 78704-7491, (512) 440-3618.

A. Definitions:

Certificate of coverage ("Certificate") - A copy of a certificate of insurance, a certificate of authority to self-insure issued by the commission, or a coverage agreement, TWCC-81, TWCC-82, TWCC-83, or TWCC-84 showing statutory workers' compensation insurance coverage for the person's or entity's employees providing services on a project, for the duration of the project.

Duration of the project - Includes the time from the beginning of the work on the project until the contractor's/person's work on the project has been completed and accepted by the governmental entity.

Persons providing services on the project ("subcontractor" in §406.096) - Includes all persons or entities performing all or part of the services the contractor has undertaken to perform on the project, regardless of whether that person contracted directly with the contractor and regardless of whether that person has employees. This includes, without limitation, independent contractors, subcontractors, leasing companies, motor carriers, owner-operators, employees of any such entity, or employees of any entity which furnishes persons to provide services on the project. "Services" include, without limitation, providing, hauling or delivering equipment or materials, or providing labor, transportation, or other service related to a project. "Services" does not include activities unrelated to the project, such as food/beverage vendors, office supply deliveries, and delivery of portable toilets.

- B. The Contractor shall provide coverage, based on proper reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all employees of the contractor providing services on the project, for the duration of the project.
- C. The Contractor must provide a certificate of coverage to the governmental entity prior to being awarded the contract.
- D. If the coverage period shown on the Contractor's current certificate of coverage ends during the duration of the project, the Contractor must, prior to the end of the coverage period, file a new certificate of coverage with the governmental entity showing that coverage has been extended.
- E. The Contractor shall obtain from each person providing services on a project, and provide to the governmental entity:
- (1) A certificate of coverage, prior to that person beginning work on the project, so the governmental entity will have on file certificates of coverage showing coverage for all persons providing services on the project; and
 - (2) No later than seven (7) days after receipt by the Contractor, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.
- F. The Contractor shall retain all required certificates of coverage for the duration of the project and for one (1) year thereafter.
- G. The Contractor shall notify the governmental entity in writing by certified mail or personal delivery, within ten (10) days after the contractor knew or should have known, of any change that materially affects the provision of coverage of any person providing services on the project.
- H. The Contractor shall post on each project site a notice, in the text, form and manner prescribed by the Texas Workers' Compensation Commission, informing all persons providing services on the project that they are required to be covered, and stating how a person may verify coverage and report lack of coverage.

- I. The Contractor shall contractually require each person with whom it contracts to provide services on a project to:
- (1) Provide coverage, based on reporting of classification codes and payroll amounts and filing of any coverage agreements, which meets the statutory requirements of Texas Labor Code, Section 401.011(44) for all its employees providing services on the project, for the duration of the project.
 - (2) Provide to the Contractor, prior to that person beginning work on the project a certificate of coverage showing that coverage is being provided for all employees of the person providing services on the project, for the duration of the project.
 - (3) Provide the Contractor, prior to the end of coverage period, a new certificate of coverage showing extension of coverage, if the coverage period shown on the current certificate of coverage ends during the duration of the project.
 - (4) Obtain from each other person with whom it contracts, and provide to the Contractor:
 - (a) A certificate of coverage, prior to the other person beginning work on the project, and
 - (b) A new certificate of coverage showing extension of coverage, prior to the end of the coverage period, if the coverage period shown on the current certificate of coverage ends during the duration of the project.
 - (5) Retain all required certificates of coverage on file for the duration of the project and for one (1) year thereafter.
 - (6) Notify the government entity in writing by certified mail or personal delivery, within ten (10) days after the person new or should have known, of any change that materially affects the provision of coverage of any person providing services on the project; and
 - (7) Contractually require each person with whom it contracts, to perform as required by paragraphs (1) – (7) with the Certificates of coverage to be provided to the person for whom they are providing services.
- J. By signing this contract or providing or causing to be provided a certificate of coverage, the Contractor is representing to the governmental entity that all employees of the contractor who will provide services on the project will be covered by workers' compensation coverage for the duration of the project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier or, in the case of a self-insured, with the commission's Division of Self-Insurance Regulation. Providing false or misleading information may subject the contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

None

2 Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

N/A

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

N/A

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes

No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

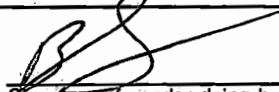
Yes

No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

N/A

6 Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 
Signature of vendor doing business with the governmental entity

3-6-19

Date



HUNT COUNTY
★ TEXAS ★

Organization Name House Bill 89 Verification

I, Brandon Gibson, the undersigned
representative of RK Hall, LLC

(hereafter referred to as company) being
an adult over the age of eighteen (18) years of age, after being duly sworn by the
undersigned notary, do hereby depose and verify under oath that the company named-
above, under the provisions of Subtitle F, Title 10, Government Code Chapter 2270:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract.

Pursuant to Section 2270.001, Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes; and
2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.

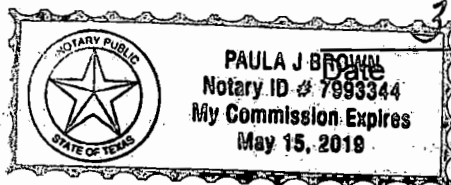
3-6-19
DATE

[Signature]
SIGNATURE OF COMPANY REPRESENTATIVE

On this the 6th day of March, 20 19, personally appeared
Brandon Gibson, the above-named person, who after
by me being duly sworn, did swear and confirm that the above is true and correct.

NOTARY SEAL

[Signature]
NOTARY SIGNATURE



357

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

- (i) a contract between the local governmental entity and vendor has been executed;
- or
- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

- (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
- (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

- (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
- (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

- (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
- (B) that the vendor has given one or more gifts described by Subsection (a); or
- (C) of a family relationship with a local government officer.

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

RK Hall LLC
 PARIS, TX United States

Certificate Number:
 2019-460653

Date Filed:
 03/06/2019

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Hunt County

Date Acknowledged:

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

#182-19
 Premix Oil Sand

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.


6 UNSWORN DECLARATION

My name is Brandon Gibson, and my date of birth is 8-4-77.

My address is 5020 SE Loop 286 (street), Paris (city), TX (state), 75460 (zip code), USA (country).

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Lamar County, State of Texas, on the 6th day of March, 20 19 (month) (year)


 Signature of authorized agent of contracting business entity (Declarant)



**Organization Name
HUNT COUNTY
PURCHASING DEPARTMENT**

SENATE BILL 252 CERTIFICATION

On this day, I, CHERYL Lowry, the Purchasing Representative for Hunt County, Greenville, Texas, pursuant to Texas Government Code, Chapter 2252, Section 2252.152 and Section 2252.153, certify that I did review the website of the Comptroller of the State of Texas concerning the listing of companies that is identified under Section 806.051, Section 807.051 or Section 2253.253 and I have ascertained that the below-named company is not contained on said listing of companies which do business with Iran, Sudan or any Foreign Terrorist Organization.

RK Hall, LLC
Company Name

182-19
RFB or Vendor number

CERTIFICATION CHECK PERFORMED BY:

Cheryl Lowry
Purchasing Representative

3-7-19
Date